

- a. Water Well #8 Project and TCEQ Interim Approval Process.
2. In accordance with Texas Government Code, Section 551.074: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - a. City Secretary

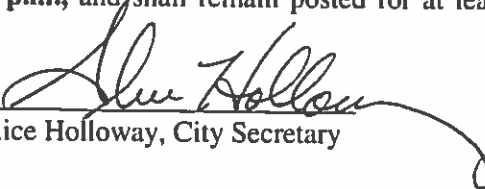
J. ADJOURN.

Pursuant to Section 551.071, Texas Government Code, the City Council reserves the right to convene into Executive Session (Closed Session), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advise from its attorney as permitted by law.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Pilot Point will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 940-686-2165.

I the undersigned authority do hereby certify this notice was posted on the official bulletin board for the City of Pilot Point, Texas on **January 18, 2018 by 5:00 p.m.**, and shall remain posted for at least 72 hours preceding the scheduled time of said meeting.


Alice Holloway, City Secretary



City of Pilot Point Investment Report – 1st Quarter FY18

The City continues to invest most city funds in Point Bank and some funds in LOGIC. PointBank is paying the City 1.41% interest (.50% + LOGIC's rate) as of the last bank statement. PointBank backs up all of the City's investments with a pledge in US Securities. LOGIC is a statewide government investment pool that pays a rate based upon the government securities they invest in. Funds at PointBank are not subject to a market based loss of principal if interest rates change.

A copy of the "Pledges by Pledgee and Maturity" from PointBank are included for your information as an attachment. The market value of the pledges is \$8,743,132.06 as of December 31, 2017.

LOGIC is an AAA rated local government investment pool created by Texas local government officials who understand the specific needs and challenges of investing public funds. LOGIC is administered by FirstSouthwest and JPMorgan Chase. LOGIC's investments at Close of Business as of December 31, 2017:

Current Rate	1.4955%
Allocation Factor	0.000040972
Weighted Avg Maturity (1)	29 Days
Weighted Avg Maturity (2)	84 Days
Market Value per Share	0.999916
7-Day Net Yield	1.46%

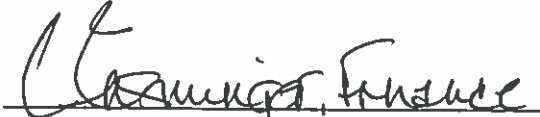
LOGIC is authorized by policy to invest in the following:

- (1) A variety of U.S. Government instruments (notes, bills, etc.).
- (2) A variety of U.S. Government agencies and instrumentalities.
- (3) Commercial paper and bankers' acceptances, if such investments are permitted investments for the Portfolio,
- (4) Instruments with different maturities.
- (5) Repurchase Agreements with a variety of providers.

Credit ratings are forward-looking opinions about credit risk. Standard & Poor's credit ratings express the agency's opinion about the ability and willingness of an issuer, such as a corporation or state or city government, to meet its financial obligations in full and on time.

Credit ratings can also speak to the credit quality of an individual debt issue, such as a corporate note, a municipal bond or a mortgage-backed security, and the relative likelihood that the issue may default.

The City currently has a rating from Standards & Poor of AA-.


Signature/Title/Date
4-11-2018

Pledges By Pledgee And Maturity



Pledged To: CITY OF PILOT POINT

As Of 12/31/2017

PointBank - Pilot Point, TX

Page 12 of 19

Receipt#	CUSIP	ASC 320	Description	Maturity	Prerefund	Pool/Type	Moody	Original Face	Pledged Percent	Original Face	Pledged		
											Coupon	S&P	Par
TIB: TIB	555483FT2	AFS	MELISSA-CTFS OBLIG TX 28	08/15/28	08/15/18 @ 100.00	4.25	A1	515,000.00	100.00%	515,000.00	515,000.00	519,899.69	524,388.45
TIB: TIB	463777ST0	AFS	IRVING IMP T X 26	08/15/26	02/15/19 @ 100.00	5.00	Aaa	515,000.00	100.00%	515,000.00	515,000.00	535,551.93	535,646.35
TIB: TIB	947440YM9	AFS	WEBB CO-PRE REF TX 26	02/15/26	02/15/20 @ 100.00	4.00		260,000.00	100.00%	260,000.00	260,000.00	270,780.61	272,963.60
TIB: TIB	363046XS7	AFS	GAINESVILLE-REF&IMPT TX 22	02/15/22		4.00	Aa3	955,000.00	100.00%	955,000.00	955,000.00	1,050,074.27	1,044,731.80
TIB: TIB	31418AE53	AFS	FNMA 10YR	03/01/22		4.50	MA1055	985,975.00	100.00%	985,975.00	232,064.56	243,840.68	239,261.32
TIB: TIB	346789NM8	AFS	FORT BEND LID #7-REF TX 22	03/01/22		3.00	AA-	540,000.00	100.00%	540,000.00	540,000.00	570,347.06	563,387.40
TIB: TIB	057402EC9	AFS	BAKER RD MUD-REF TX 22	04/01/22		3.00	A	520,000.00	100.00%	520,000.00	520,000.00	524,501.89	526,136.00
TIB: TIB	059833GL1	AFS	BANDERA CO-REF TX 22	08/15/22		3.50	AA	410,000.00	100.00%	410,000.00	410,000.00	440,395.00	443,242.80
TIB: TIB	094851GT3	AFS	BLOOMINGTON ISD-REF TX 22	08/15/22		2.00	AAA	440,000.00	100.00%	440,000.00	440,000.00	450,773.80	443,977.60
TIB: TIB	643153N21	AFS	NEW CANEY ISD-REF TX 24	02/15/24		3.50	Aaa	450,000.00	100.00%	450,000.00	450,000.00	466,741.92	475,726.50
TIB: TIB	011411DV4	AFS	ALAMO-CTFS OBLIG-A TX 25	02/15/25		3.00	A	440,000.00	100.00%	440,000.00	440,000.00	459,981.07	450,252.00
TIB: TIB	622690KH7	AFS	MT PLEASANT-CTFS TX 25	05/15/25		2.00	A+	380,000.00	100.00%	380,000.00	380,000.00	383,716.48	374,341.80
TIB: TIB	947440ZB2	AFS	WEBB CO-UNREF TX 26	02/15/26		4.00	Aa3	120,000.00	100.00%	120,000.00	120,000.00	126,873.13	124,777.20

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.

12/26/2017 11:21 AM - JRG / PLOT

Pledged To: CITY OF PILOT POINT

Pledges By Pledgee And Maturity



As Of 12/31/2017

PointBank - Pilot Point, TX

Receipt#	CUSIP	ASC 320	Description	Maturity	Preferund	Pool/Type	Coupon	Moody	S&P	Original Face	Pledged Percent	Pledged			Market Value	
												Original Face	Par	Book Value		
TIB: TIB	376478JAJ2	AFS	GLADEWATER-CTFS OBLIG TX 2	08/15/27			3.50	AA		340,000.00	100.00%	340,000.00	340,000.00	349,908.42	353,780.20	
TIB: TIB	286525LE8	AFS	ELGIN-CTFS OBLIG TX 29	07/15/29			4.00	A2		485,000.00	100.00%	485,000.00	485,000.00	511,436.83	514,565.60	
TIB: TIB	035707LS5	AFS	ANNA TX ISD TX 29	08/15/29			4.00	AAA		250,000.00	100.00%	250,000.00	250,000.00	247,242.57	260,455.00	
TIB: TIB	738238AZ7	AFS	POTTSBORO-WTRWKS/SWR TX	08/15/29			4.00	AA		265,000.00	100.00%	265,000.00	265,000.00	265,000.00	282,580.10	
TIB: TIB	089545KR7	AFS	BIG SPRING CTFS OBLG TX 30	02/15/30			4.13	AA		300,000.00	100.00%	300,000.00	300,000.00	300,441.23	312,693.00	
TIB: TIB	815832NY2	AFS	SEGUN-CTFS OBLIG TX 30	09/01/30			4.13	AA		560,000.00	100.00%	560,000.00	560,000.00	560,823.50	578,798.00	
TIB: TIB	36241L4J2	AFS	GNNMA II 30YR	12/20/31			4.50			2,000,000.00	100.00%	2,000,000.00	400,926.46	432,119.52	421,437.34	
20 Securities Pledged To: P11 - CITY OF PILOT POINT													10,730,975.00	8,377,991.02	8,710,449.60	8,743,132.06

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.
12/26/2017 11:21 AM - JRG / PLOT



Rate Information

Fund Name	As of Date	Current Rate	Allocation Factor	7 Day Net Yield	WAM 1	WAM 2	Market Value Per Share
LOGIC	12/29/2017	1.4474%	0.000039654	1.43%	26	68	0.99982

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City of Pilot Point, Texas
Minutes of the January 8, 2018
Regular City Council Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, John White, Whitney Delcourt, Jim Porter, Elisa Carrasco, and CJ Hilliard. City Staff members present were City Manager Alan Guard, Development Services Director Kelly Carpenter, Police Chief Timothy Conner, Finance Supervisor Lana Ensminger, EDC Director Amanda Davenport, Librarian Wendy Turner, City Attorney Andy Messer, and City Secretary Alice Holloway.

AGENDA

A. 6:30 PM – ROLL CALL/CALL TO ORDER

Mayor Shea Dane-Patterson announced a quorum at 6:30 pm and called the meeting to order.

B. Pledge to Flags:

1. United States of America
2. Texas Flag

Mayor Dane-Patterson led the Pledge to Flags

C. Invocation- Led by Councilmember Carrasco

D. ITEMS OF COMMUNITY INTEREST

Mayor Dane-Patterson made the following announcements:

- City offices will be closed Monday, January 15, 2018 in observance of MLK Jr. Day
- A General Election will be held on May 05, 2018 to elect two Councilmembers. Applications for a place on the ballot will be accepted by City Secretary Alice Holloway from January 17, 2018 to February 16, 2018 during regular office hours.
- The 19th Century Club will be hosting their Community Workers Appreciation Luncheon on Wednesday, January 10th from 11:30 am to 1:30 pm.

E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION: (No Action)

1. **Public Forum:** *(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

- i. **Proclamation recognizing January 2018 as Bearcats Cross Country Month**

Mayor Dane-Patterson presented a proclamation recognizing January 2018 as Bearcats Cross Country Month.

ii. Proclamation recognizing January 2018 as Lady Cats Cross Country Month

Mayor Dane-Patterson presented a proclamation recognizing January 2018 as Lady Cats Cross Country Month.

- iii. Mr. Nathan Brown stated that he supports item 1 delegation approval for minor and amending plats. Mr. Brown stated that it will be very beneficial to the developers. In addition, he thanked Mayor Dane-Patterson and the City Council for everything that they do for the City.

F. CONSENT AGENDA

- 1. Discuss, consider, and possible action on approval of the City Council minutes of December 11, 2017.**
- 2. Discuss, consider, and possible action on a resolution designating an official newspaper as required by the LCG Section 52.004 (a) (b).**

Councilmember Hilliard moved to approve the Consent Agenda and Councilmember Delcourt seconded the motion. The motion passed unanimously.

G. REGULAR AGENDA

- 1. Public hearing on an Ordinance amending the City of Pilot Point Code of Ordinances, Chapter 10 Subdivision Regulations, regarding delegation of approval for minor and amending plats.**

Mayor Dane-Patterson opened the public hearing at 6:43 p.m. regarding an Ordinance amending the City of Pilot Point Code of Ordinances, Chapter 10 Subdivision Regulations, regarding delegation of approval for minor and amending plats. No public comments made. Mayor Dane-Patterson closed the public hearing at 6:44 p.m.

- 2. Discuss, consider, and possible action on an Ordinance providing for the adoption and implementation of an Ordinance delegating approval of amending plats and minor plats having four or fewer lots fronting on an existing street and not requiring creation of a new street or other municipal service and authorizing the City Manager to take all actions necessary; providing severability clause; and providing an effective date.**

Councilmember Porter moved to approve an Ordinance providing for the adoption and implementation of an Ordinance delegating approval of amending plats and minor plats having four or fewer lots fronting on an existing street and not requiring creation of a new street or other municipal service and authorizing the City Manager to take all actions necessary; providing severability clause; and providing an effective date and Councilmember Carrasco seconded the motion. The motion passed unanimously.

- 3. Public hearing on a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is too decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2.**

Mayor Dane-Patterson opened the public hearing at 6:48 p.m. regarding a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is too decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2. No public comments made. Mayor Dane-Patterson closed the public hearing at 6:49 p.m.

- 4. Discuss, consider, and possible action on a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is too decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2.**

Councilmember Hilliard moved to approve a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is too decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2 and Councilmember Carrasco seconded the motion. The motion passed unanimously.

- 5. Public hearing on a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas.**

Mayor Dane-Patterson opened the public hearing at 6:51 pm. Regarding a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas. No public comments made. Mayor Dane-Patterson closed the public hearing at 6:52 p.m.

- 6. Discuss, consider, and possible action on a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas.**

Councilmember Delcourt moved to approve a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas and Councilmember White seconded the motion. The motion passed unanimously.

7. **Discuss, consider, and possible action on an Ordinance of the City Council of the City of Pilot Point, Texas, amending Ordinance No. 334-11-2017 providing for the City of Pilot Point Budget Amendment Number Two in order to amend the 2017-2018 Fiscal Year Budget; providing for the incorporation of premises; providing for a savings and severability Clause; providing for engrossment and enrollment; and providing an effective date.**

Councilmember Carrasco moved to approve an Ordinance of the City Council of the City of Pilot Point, Texas, amending Ordinance No. 334-11-2017 providing for the City of Pilot Point Budget Amendment Number Two in order to amend the 2017-2018 Fiscal Year Budget; providing for the incorporation of premises; providing for a savings and severability Clause; providing for engrossment and enrollment; and providing an effective date and Councilmember Hilliard seconded the motion. The motion passed unanimously.

8. **Discuss, consider, and possible action on an Ordinance of the City Council of the City of Pilot Point, Texas, establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the City's public water supply wells.**

Councilmember Hilliard moved to approve an Ordinance of the City Council of the City of Pilot Point, Texas, establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the City's public water supply wells and Councilmember Delcourt seconded the motion. The motion passed unanimously.

9. **Discuss, consider, and possible action on adopting a resolution authorizing and approving the formation and adoption of Articles of Formation for the Pilot Point Economic Development Foundation; and, consider appointment of the initial Board of Directors; and, authorizing the filing of said Articles of Formation with the Texas Secretary of State.**

Councilmember Carrasco moved to approve a resolution authorizing and approving the formation and adoption of Articles of Formation for the Pilot Point Economic Development Foundation; and, consider appointment of the initial Board of Directors; and, authorizing the filing of said Articles of Formation with the Texas Secretary of State and Councilmember Delcourt seconded the motion. The motion passed unanimously.

10. **Discuss, consider, and possible action on a professional services agreement with Axis Drilling for performance of work on Water Well #8.**

Mayor Dane-Patterson moved to approve the scope of services developed by City Engineer Brandon Wall in the amount up to \$8000.00 and Councilmember Porter seconded the motion. The motion passed unanimously.

H. STAFF REPORTS

The City Council may discuss any of the items under Staff Reports, but no formal action will be taken.

- December Municipal Court Report
- December Main Street Report
- December Library Report
- December City Secretary Report
- December Police Department Report
- December Public Works Report
- December Financial Report

I. EXECUTIVE SESSION:

The City Council of the City of Pilot Point will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

- 1. In accordance with Texas Government Code, Section 551.071, consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:**
 - a. Water Well #8 Project and TCEQ Interim Approval Process.**

Mayor Dane-Patterson read the purpose of the Executive Session and the City Council convened into Executive Session at 7:41 pm.

J. RECONVENE INTO REGULAR SESSION:

The City Council of the City of Pilot Point will reconvene into Regular Session (open meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive Session:

- 1. In accordance with Texas Government Code, Section 551.071, consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:**
 - a. Water Well #8 Project and TCEQ Interim Approval Process.**

Mayor Dane-Patterson convened into regular Council Meeting at 7:41 pm.

No action was taken as a result of the Executive Session.

K. ADJOURN.

City Contact and Recommendations:

Chief T. Conner, Pilot Point Police Department

Attachments:

- 1) Ordinance

**CITY OF PILOT POINT, TEXAS
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PILOT POINT, TEXAS, APPROVING THE PURCHASE OF APPROXIMATELY 0.04 ACRES OF REAL PROPERTY FOR THE AMOUNT OF FOUR THOUSAND THREE HUNDRED THIRTY SIX AND NO HUNDREDTHS DOLLARS (\$4,336.00) SITUATED EAST OF S. WASHINGTON STREET AND SOUTH OF WEST LIBERTY STREET IN PILOT POINT, DENTON COUNTY FROM PILOT POINT ECONOMIC DEVELOPMENT CORPORATION; AUTHORIZING THE MAYOR TO EXECUTE DOCUMENTS OF CONVEYANCE, DEED AND ALL OTHER NECESSARY DOCUMENTS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Board of Directors and the Pilot Point Economic Development Corporation (PPEDC) have previously purchased from the City of Pilot Point approximately 0.04 acres of property situated east of S. Washington Street and south of West Liberty Street in Pilot Point, Denton County (the "Property") for the construction of facilities to house the PPEDC, the Chamber of Commerce and the City in accordance with applicable provisions of state law;

WHEREAS, in accordance with Chapter 551, Texas Government Code, this meeting has been open to the public as required by law at all times during which this resolution and the subject matter thereof has been discussed, considered and formally acted upon;

WHEREAS, PPEDC has agreed the Property will revert back to the City in the event that PPEDC fails to use the Property in a manner that primarily promotes a public purpose of the City;

WHEREAS, the PPEDC has not utilized said Property in the manner which complies with applicable state law and now desires to sell back to the City for the original purchase price;

WHEREAS, the City Council hereby authorizes the Mayor to execute a special warranty deed to the PPEDC upon payment of Four Thousand Three Hundred Thirty-Six Dollars (\$4,336.00) as consideration for the City of Pilot Point repurchase the Property.

WHEREAS, pursuant to and as required by all laws, the City Council finds that sale is in the best interest of the Pilot Point Economic Development and the City; and

WHEREAS, the City Council further finds that the adoption of this ordinance approving the purchase of the Property to the PPEDC is in the best interests of the citizens of the City of Pilot Point, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PILOT POINT, TEXAS:

APPROVED AS TO FORM:

Attorney for the Pilot Point
Economic Development Corporation



City Council Agenda January 22, 2018

Agenda Item: G3 Election Ordinance (*Action Item*)

Agenda Description:

Discuss, consider, and possible action on an Ordinance ordering a General Election to be held on May 5, 2018 for the purpose of electing City Council Place 2 and City Council Place 5; calling a run-off election, if needed and providing an effective date; designating polling places with the City; establishing other procedures for the conduct of the election, including providing that the election is to be held as joint electing in conjunction with Denton County; providing for canvassing returns; preamble incorporation; conflicting provisions; governing law; severability; proper notice; open meeting and providing an effective date.

Background Information:

The City Council will need to approve an ordinance calling/ordering the May 5, 2018 election. The Election Day or early voting locations will not be finalized until a later date. Two council member seats is up for re-election and they are place two (2) and place five (5). The terms will be for three years.

Financial Information:

There will be a cost for the election which is budgeted. The exact amount will not be known until we know how many cities will be participating in the election.

City Contact and Recommendations:

Alice Holloway, City Secretary

Attachments:

1. Ordinance

offense involving moral turpitude from which the person has not been pardoned or otherwise released from the resulting disabilities.

Section 3. Application for a Place on the Ballot. In accordance with Section 143.007 of the Code, any eligible and qualified person may have that person's name printed upon the official ballot as a candidate for the offices hereinbefore set forth by filing the person's sworn application with the City Secretary not earlier than January 17, 2018 and not later than 5:00 p.m. on February 16, 2018. Each such application shall be on a form as prescribed by Section 141.031 of the Code. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing of the City Secretary as provided by Section 52.094 of the Code. Notice of the time and place for such drawing shall be given in accordance with the Code.

Section 4. Runoff Election. The candidate for each respective office who shall receive a majority of all votes cast for the office for which that person is a candidate shall be declared elected. In the event any candidate fails to receive a majority of all votes cast for the office for which that person is a candidate, a run-off election shall be held on **Saturday, June 16, 2018** between the hours of 7:00 a.m. and 7:00 p.m. for the purpose of resolving the run-off of each office for which a candidate did not receive a majority of all votes cast at the general election as ordered above.

Section 5. Election Precinct; Polling Place; Election Hours. The election precinct for said election shall be the corporate limits of the City of Pilot Point, Denton County, Texas. The precinct numbers for the same shall be the corresponding Denton County precinct numbers. The polling places for the general election shall be as set forth in the Joint Election Agreement (as defined in Section 7, below). In accordance with and pursuant to the requirements of the Code, said polling places shall be open from 7:00 a.m. to 7:00 p.m. on the date of the election.

Section 6. Joint Election; Appointment of a Presiding Election Judge and Alternate Presiding Election Judge; Qualifications to Serve as Election Judge; Confirmation of Appointments; Notice of Appointments. Chapter 31 of the Texas Election Code authorizes county election officers to contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform certain election services. Pursuant to Chapter 31 of the Texas Election Code, the Election shall be conducted in accordance with the terms and conditions of the Contract for Election Services between the Elections Administrator of Denton County and the City of Pilot Point ("Denton County Election Services Contract"), which shall be approved by separate action of the City Council.

Chapter 271 of the Texas Election Code provides that the authorities of two or more political subdivisions that have ordered elections for the same day in all or part of the same territory, may enter into an agreement to hold the elections jointly in election precincts that can be served by common polling places, and the City

Council is expressly authorizing this action. Pursuant to Chapter 271 of the Texas Election Code, the Election shall be conducted jointly between the City and Denton County. Such joint election agreements shall be approved by separate action of the City Council.

The election shall be held as a joint election with Denton County and other municipalities and school districts pursuant to a Joint Election Agreement for the conduct of a joint election to be held on May 5, 2018 (the "joint Election Agreement", a copy of which is or will be placed on file in the Office of the City Secretary), and the County shall be responsible for appointing all election judges and clerks, and shall be responsible for their compensation. Election judges and clerks shall have the qualifications required by law, and notice of appointment shall be given to such judges and clerks by the Administrator (as defined in Section 11) in accordance with the law.

Section 7. Method of Voting. Pursuant to a Joint Election Agreement, Denton County shall be responsible for a voting system that complies with law. Denton County shall be responsible for the preparation of the official ballots for the election, and they shall conform to the requirements of the Code, and in so doing shall permit the voter to vote for two (2) Council Members for three (3) year terms each. No voter shall vote for more than two (2) Council Members for three (3) year terms each.

Section 8. Governing Law; Qualified Voters. The election shall be held in accordance with the Constitution of the State of Texas, the Code, and all resident, qualified voters of the City shall be eligible to vote at the election. In addition, the election materials enumerated in the Code shall be printed in both English and Spanish as required by law, including for use at the polling place and for early voting for the election.

Section 9. Publication and Posting of Notice. Notice of the election shall be given by posting a notice of election in both English and Spanish at City Hall, 102 East Main Street, Pilot Point, TX 76258 on the bulletin board or other location used for posting notices of the meetings of the City Council not less than twenty-one (21) days prior to the date upon which the election is to be held, and by publication of said notice at least once in a newspaper published in the City or if none, then in a newspaper of general circulation with the City, the date of said publication to be not less than ten (10) days nor more than thirty (30) days prior to the date set for the election, as required by the Texas Election Code.

In addition thereto, a copy of the notice shall also be filed with the City Secretary at least twenty-one (21) days before the election. Upon publication of the election notice, the City Secretary shall secure a publisher's affidavit, which complies with the requirements of the Election Code.

Section 10. Early Voting. Early voting by personal appearance shall be conducted in accordance with Section 271.006 of the Texas Election Code. Frank Phillips, Denton County Elections Administrator (“Administrator”), is hereby appointed as the Early Voting Clerk. Early voting by personal appearance will be conducted beginning Monday, April 23, 2018 and continue through Tuesday, May 1, 2018 in accordance with the Joint Election Agreement and law. Any qualified voter for the Joint Election may also vote early by personal appearance at the main early voting location:

Frank Phillips, Early Voting Clerk
Denton County Elections
701 Kimberly Drive, Suite A101
Denton, TX 76208

And at any of the branch locations set forth in the Joint Election Agreement (such locations being subject to change in accordance with law).

Dates and times of early voting by personal appearance are as follows (subject to change by the Administrator in accordance with law):

Monday, April 23, 2018 through Friday, April 27, 2018	8:00 a.m. to 5:00 p.m.
Saturday, April 28, 2018	8:00 a.m. to 5:00 p.m.
Monday, April 30, 2018 through Tuesday, May 1, 2018	7:00 a.m. to 7:00 p.m.

Applications for ballot for early voting by mail shall be requested from and mailed to the Denton County Elections Department, 701 Kimberly, Denton, Texas 76202, and such applications must be received by a date and time in accordance with the Code. All requests for early voting ballots by mail that are received by authorities participating in the Joint Election Agreement (“participating authorities”) will be transported by runner on the day of receipt to the Denton County Elections Department for processing. Persons voting by mail will send their voted ballots to the Denton County Elections Department.

All early voting ballots will be prepared for counting by an Early Voting Ballot Board appointed in accordance with Section 87.001 of the Code. Pilot Point hereby waives its right under the Joint election agreement to appoint a member to the Board, and will have Denton County appoint a member for the City.

Run-Off

Early voting by personal appearance for the run-off election, if a run-off election is necessary, shall be conducted at the main early voting location and at any of the branch locations set forth in the Joint Election Agreement (such locations being subject to change in accordance with law). Dates and times of early voting by personal appearance are set forth in the Joint Election Agreement (subject to change by the Administrator in accordance with law).

Section 11. Delivery of Returns; Preservation of Election Records. A general custodian of the voted ballots and all records of the joint Election as authorized by Section 271.010 of the Texas Election Code shall be appointed.

Access to the election records will be available to each participating authority as well as to the public in accordance with the Texas Public Information Act, Chapter 552, Government Code, at the Denton County Election Department, 701 Kimberly, Denton, Texas, at any time during normal business hours. The Administrator shall ensure that the records are maintained in an orderly manner.

Records of the election will be retained and disposed of in accordance with the City's records retention schedules, and in accordance with provisions of Title 6, Subtitle C, Chapters 201 through 205 Texas Local Government Code, including the minimum retention requirements established by the Texas State Library and Archives Commission.

Section 12. Canvassing of Returns. In accordance with the Code, the City Council of the City shall convene in accordance with the Code to canvass the returns of the election.

Section 13. Necessary Actions. The Mayor, City Manager and the City Secretary of the City, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code in carrying out and conducting the election, whether or not expressly authorized herein.

Section 14. Preamble Incorporation. The recitals contained in the preamble hereof are hereby found to be true and correct, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 15. Inconsistent Provisions. All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

Section 16. Governing Law. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 17. Severability. Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

Section 18. Proper Notice and Meeting. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

Section 19. Effective Date. This Ordinance is effective immediately upon its passage and approval.

ADOPTED AND APPROVED on this 22nd day of January, 2018 by a vote of the City Council of the City of Pilot Point, Texas.

CITY OF PILOT POINT, TEXAS

Shea Dane-Patterson, Mayor

ATTEST:

Alice Holloway, City Secretary



City Council Agenda January 22, 2018

Agenda Item: G4 Minute Resolution (Action Item)

Agenda Description:

Discuss, consider, and possible action on the proposal from the Capital Projects Advisory Committee regarding a possible May 2018 bond election.

Background Information:

The City Council appointed a Capital Projects Advisory Committee (CPAC) in October 2017 to study the City's capital needs and prepare a proposal for a potential bond election for May 2018. The CPAC has held nine meetings, including a public hearing January 16, to discuss various projects, consider financing models and prepare a recommendation for Council consideration. The committee proposes seven different propositions.

- #1 Public Buildings to include a new public safety building, retrofit the current fire station and update the current police station - \$9.3 million
- #2 Streets - \$3.5 Million
- #3 Sports and recreation facilities - \$2.0 million
- #4 Park land acquisition - \$1.2 million
- #5 Downtown redevelopment - \$1.0 million
- #6 Drainage master plan - \$500,000
- #7 Sidewalks - \$500,000
- Total - \$18,000,000

Financial Information:

The ultimate passage of the various propositions will determine the financial impact on taxpayers.

City Contact and Recommendations:

Alan Guard, City Manager – Consider and discuss the CPAC proposal and direct staff to prepare an ordinance for the February 12 City Council meeting if the Council so chooses.

Attachments:

1. PowerPoint presentation

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CITY OF PILOT POINT CAPITAL IMPROVEMENT ADVISORY COMMITTEE

PUBLIC HEARING

JANUARY 16, 2018

THE CPAC CHARGE

- TO HEAR ABOUT THE VARIOUS CAPITAL NEEDS OF THE CITY
- TO HEAR ABOUT THE VARIOUS FINANCING OPTIONS.
- TO CONSIDER AND DISCUSS ALTERNATIVES FROM NOTHING TO EVERYTHING AND EVERYTHING IN BETWEEN
- TO DISCUSS THE PROJECTS WITH OTHER PEOPLE IN THE COMMUNITY
- PREPARE A RECOMMENDATION FOR CITY COUNCIL FOR A POTENTIAL BOND ELECTION

POTENTIAL PROJECTS

- PUBLIC SAFETY FACILITY
- RETROFIT FIRE STATION FOR PUBLIC WORKS
- RETROFIT POLICE STATION FOR DEVELOPMENT SERVICES
- CONSIDER ALTERNATIVES FOR A RECREATION CENTER
- STREET REHABILITATION - \$8.0M WITHOUT UTILITIES
- SIDEWALKS - \$500,000
- DRAINAGE MASTER PLAN \$500,000
- DOWNTOWN REDEVELOPMENT - \$2.8M
- PARKS – PARK LAND ACQUISITION - \$1.0M

PUBLIC SAFETY FACILITY COST ESTIMATE

- DECREASE FROM 37,000 SQ FT TO 26,000 SQ FT – 30% REDUCTION
- 26,000 SQ FT X \$300/FT = \$7.8M
- 9% FOR DESIGN/ENGINEERING = \$700K
- FURNITURE/FIXTURES/EQUIPMENT = \$300K
- **TOTAL** **\$8.8M**

RETROFIT COSTS

- RETROFIT FIRE DEPARTMENT FOR PUBLIC WORKS = \$350K
- RETROFIT POLICE STATION FOR DEVELOPMENT = \$150K

- TOTAL PUBLIC BUILDINGS = \$8.8M + \$500K = \$9.3M

RETROFIT CHURCH FOR RECREATION CENTER

• PURCHASE PRICE=	\$2.6M
• RECREATION CENTER RENOVATIONS	<u>\$1.5M</u>
• SUBTOTAL	\$4.1M
• ADD NATATORIUM	<u>\$3.5M</u>
• TOTAL	<u>\$7.6M</u>

STREET/SIDEWALKS REHABILITATION

- 34 STREETS IDENTIFIED
- CAN BE REHABILITATED FROM MINOR REPAIR TO FULL CONCRETE
- ENGINEER'S RECOMMENDATION - \$8.0M
- CPAC CAN RECOMMEND ANY AMOUNT FROM \$0 TO \$8M
- SIDEWALK PLAN FROM THE PARKS MASTER PLAN - \$500K

DRAINAGE MASTER PLAN

- CITY DOES NOT HAVE A DRAINAGE MASTER PLAN
- TO PREPARE INCLUDING THE ETJ IS ESTIMATED AT \$500,000

DOWNTOWN REDEVELOPMENT

- AS PRESENTED, THE CONCEPTUAL PLAN PREPARED BY EIKON IS ESTIMATED TO BE \$2.8 MILLION.
- RECOMMEND IT BE DONE IN PHASES - \$1M IF CONSIDERED FOR BOND ELECTION.

PARK LAND

- CITY HAS JUST THREE PARKS
- PARKS MASTER PLAN CALLS FOR ADDITIONAL PARKS
- PRIORITY IS ACQUISITION OF PARK LAND
- WOULD RECOMMEND \$1M FOR BOND ELECTION
- ALTERNATIVE COULD INCLUDE REALLOCATING HALF CENT SALES TAX FOR PROPERTY TAX RELIEF TO PARK AND RECREATION. COULD SUPPORT 8 TO 9 CENTS OF DEBT SERVICE.

FINANCIAL MODELS

- **CITY'S FINANCIAL ADVISOR IS FIRST SOUTHWEST**
- **PREPARED FOUR SCENARIOS (PROVIDED)**
- **RANGE FROM \$25.2 MILLION TO \$14.0 MILLION**
- **THESE CAN BE REVISED BASED ON CPAC RECOMMENDATION.**
- **MODELS DO NOT INCLUDE ANY OF THE DOWNTOWN/SQUARE IMPROVEMENTS.**

FINANCIAL MODELS

- RANGE FROM A MAXIMUM OF 51 CENTS TAX RATE INCREASE TO 32 CENTS
- RANGE FROM A MINIMUM OF 18 CENTS TAX RATE INCREASE TO 13 CENTS
- ANOTHER SCENARIO COULD BE 30 YEAR BOND FOR PUBLIC BUILDINGS
- INCLUDING \$4M FOR STREETS AND SIDEWALKS
- RANGE FROM A MAX OF 31 CENTS TO A MIN OF 13 CENTS

EVALUATIONS AND RANKINGS

- PROVIDED 13 PROJECTS OF VARIOUS SCOPES
- PROVIDED 11 RANKING CRITERIA EACH FROM 1 TO 10 POINTS
- EACH PROJECT IS SCORED ON THE SAME CRITERIA
- EACH PROJECT WILL BE TOTALED
- CPAC DETERMINES HOW MUCH IT BELIEVES THE COMMUNITY WILL BE WILLING TO BE TAXED

THE PROPOSAL

- #1 PUBLIC BUILDINGS TO INCLUDE A NEW PUBLIC SAFETY BUILDING, RETROFIT THE CURRENT FIRE STATION AND UPDATE THE CURRENT POLICE STATION - \$9.3 MILLION
- #2 STREETS - \$3.5 MILLION
- #3 SPORTS AND RECREATION FACILITIES - \$2.0 MILLION
- #4 PARK LAND ACQUISITION - \$1.2 MILLION
- #5 DOWNTOWN REDEVELOPMENT - \$1.0 MILLION
- #6 DRAINAGE MASTER PLAN - \$500,000
- #7 SIDEWALKS - \$500,000
- TOTAL - \$18,000,000

FINANCIAL IMPACT - \$18.0 MILLION

- TAX RATE INCREASE OF 46.93 CENTS TO 9.44 CENTS PER \$100 TAXABLE VALUE
- AVERAGE TAX RATE INCREASE OF 26.09 CENTS PER \$100 TAXABLE VALUE
- TAX INCREASE ON \$100,000 HOME = \$267 TO \$541 ANNUALLY
- \$22.25 PER MONTH TO \$45.08 PER MONTH
- TAX INCREASE ON \$150,000 HOME = \$418 TO \$829 ANNUALLY
- \$34.83 PER MONTH TO \$69.08 PER MONTH

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•DISCUSSION



City Council Agenda January 22, 2018

Agenda Item: G5 Minute Resolution (Action Item)

Agenda Description:

Discuss, consider, and possible action on the approval of participation with the Pilot Point Chamber of Commerce Building Fund.

Background Information:

The Pilot Point Chamber of Commerce is in the planning stages of acquiring property from the City and constructing a building on the Square. The Chamber has been soliciting donations from the community for the building. In order to show its support for the Chamber and its programs staff recommends that City participate in the Building Fund. However, the City cannot make a straight donation. Therefore, in exchange for the City's commitment staff recommends the City enter into a contractual arrangement with the Chamber for the provision of tourism-related services that benefit the City.

Staff is seeking direction from the Council regarding such an arrangement. Funds in the amount of \$5000 per year for five years from Hotel/Motel Funds can be committed for this purpose.

Financial Information:

\$5000 per year for five years from the Hotel/Motel Fund.

City Contact and Recommendations:

Alan Guard, City Manager – Consider a \$25,000 contract with the Pilot Point Chamber of Commerce to provide tourism-related services for five years.

Attachments: NA