

City of Pilot Point, Texas
Minutes of the January 8, 2018
Regular City Council Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, John White, Whitney Delcourt, Jim Porter, Elisa Carrasco, and CJ Hilliard. City Staff members present were City Manager Alan Guard, Development Services Director Kelly Carpenter, Police Chief Timothy Conner, Finance Supervisor Lana Ensminger, EDC Director Amanda Davenport, Librarian Wendy Turner, City Attorney Andy Messer, and City Secretary Alice Holloway.

AGENDA

A. 6:30 PM – ROLL CALL/CALL TO ORDER

Mayor Shea Dane-Patterson announced a quorum at 6:30 pm and called the meeting to order.

B. Pledge to Flags:

1. United States of America
2. Texas Flag

Mayor Dane-Patterson led the Pledge to Flags

C. Invocation- Led by Councilmember Carrasco

D. ITEMS OF COMMUNITY INTEREST

Mayor Dane-Patterson made the following announcements:

- City offices will be closed Monday, January 15, 2018 in observance of MLK Jr. Day
- A General Election will be held on May 05, 2018 to elect two Councilmembers. Applications for a place on the ballot will be accepted by City Secretary Alice Holloway from January 17, 2018 to February 16, 2018 during regular office hours.
- The 19th Century Club will be hosting their Community Workers Appreciation Luncheon on Wednesday, January 10th from 11:30 am to 1:30 pm.

E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION: (No Action)

1. Public Forum: *(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

i. Proclamation recognizing January 2018 as Bearcats Cross Country Month

Mayor Dane-Patterson presented a proclamation recognizing January 2018 as Bearcats Cross Country Month.

ii. Proclamation recognizing January 2018 as Lady Cats Cross Country Month

Mayor Dane-Patterson presented a proclamation recognizing January 2018 as Lady Cats Cross Country Month.

iii. Mr. Nathan Brown stated that he supports item 1 delegation approval for minor and amending plats. Mr. Brown stated that it will be very beneficial to the developers. In addition, he thanked Mayor Dane-Patterson and the City Council for everything that they do for the City.

F. CONSENT AGENDA

- 1. Discuss, consider, and possible action on approval of the City Council minutes of December 11, 2017.**
- 2. Discuss, consider, and possible action on a resolution designating Pilot Point Post Signal as the official newspaper as required by the LCG Section 52.004 (a) (b).**

Councilmember Hilliard moved to approve the Consent Agenda and Councilmember Delcourt seconded the motion. The motion passed unanimously.

G. REGULAR AGENDA

- 1. Public hearing on an Ordinance amending the City of Pilot Point Code of Ordinances, Chapter 10 Subdivision Regulations, regarding delegation of approval for minor and amending plats.**

Mayor Dane-Patterson opened the public hearing at 6:43 p.m. regarding an Ordinance amending the City of Pilot Point Code of Ordinances, Chapter 10 Subdivision Regulations, regarding delegation of approval for minor and amending plats. No public comments made. Mayor Dane-Patterson closed the public hearing at 6:44 p.m.

- 2. Discuss, consider, and possible action on an Ordinance providing for the adoption and implementation of an Ordinance delegating approval of amending plats and minor plats having four or fewer lots fronting on an existing street and not requiring creation of a new street or other municipal service and authorizing the City Manager to take all actions necessary; providing severability clause; and providing an effective date.**

Councilmember Porter moved to approve an Ordinance providing for the adoption and implementation of an Ordinance delegating approval of amending plats and minor plats having four or fewer lots fronting on an existing street and not requiring creation of a new street or other municipal service and authorizing the City Manager to take all actions necessary; providing severability clause; and providing an effective date and Councilmember Carrasco seconded the motion. The motion passed unanimously.

- 3. Public hearing on a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is to decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2.**

Mayor Dane-Patterson opened the public hearing at 6:48 p.m. regarding a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is to decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2. No public comments made. Mayor Dane-Patterson closed the public hearing at 6:49 p.m.

- 4. Discuss, consider, and possible action on a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is to decrease the lot density from (3) three lots to (2) two lots. The lots created are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2.**

Councilmember Hilliard moved to approve a minor replat request for Pecan Grove Addition Phase 2, Block A, also described as plus or minus 0.535 Acres in the C. Smith Survey, Abstract No. 1139 in City of Pilot Point, Denton County, Texas. The purpose of the replat is to decrease the lot density from (3) three lots to (2) two lots. The lots created

are described as Lots 9R & 10R, Block A, Pecan Grove Addition Phase 2 and Councilmember Carrasco seconded the motion. The motion passed unanimously.

5. **Public hearing on a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas.**

Mayor Dane-Patterson opened the public hearing at 6:51 pm. Regarding a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas. No public comments made. Mayor Dane-Patterson closed the public hearing at 6:52 p.m.

6. **Discuss, consider, and possible action on a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas.**

Councilmember Delcourt moved to approve a replat request for Pecan Grove Addition Phase 2, Block B, also described as plus or minus 0.625 Acres in the C. Smith Survey, Abstract No. 1139 in the City of Pilot Point, Denton County, Texas and Councilmember White seconded the motion. The motion passed unanimously.

7. **Discuss, consider, and possible action on an Ordinance of the City Council of the City of Pilot Point, Texas, amending Ordinance No. 334-11-2017 providing for the City of Pilot Point Budget Amendment Number Two in order to amend the 2017-2018 Fiscal Year Budget; providing for the incorporation of premises; providing for a savings and severability Clause; providing for engrossment and enrollment; and providing an effective date.**

Councilmember Carrasco moved to approve an Ordinance of the City Council of the City of Pilot Point, Texas, amending Ordinance No. 334-11-2017 providing for the City of Pilot Point Budget Amendment Number Two in order to amend the 2017-2018 Fiscal Year Budget; providing for the incorporation of premises; providing for a savings and severability Clause; providing for engrossment and enrollment; and providing an effective date and Councilmember Hilliard seconded the motion. The motion passed unanimously.

8. **Discuss, consider, and possible action on an Ordinance of the City Council of the City of Pilot Point, Texas, establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the City's public water supply wells.**

Councilmember Hilliard moved to approve an Ordinance of the City Council of the City of Pilot Point, Texas, establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the City's public water supply wells and Councilmember Delcourt seconded the motion. The motion passed unanimously.

9. **Discuss, consider, and possible action on adopting a resolution authorizing and approving the formation and adoption of Articles of Formation for the Pilot Point Economic Development Foundation; and, consider appointment of the initial Board of Directors; and, authorizing the filing of said Articles of Formation with the Texas Secretary of State.**

Councilmember Carrasco moved to approve a resolution authorizing and approving the formation and adoption of Articles of Formation for the Pilot Point Economic Development Foundation; and, consider appointment of the initial Board of Directors; and, authorizing the filing of said Articles of Formation with the Texas Secretary of State and Councilmember Delcourt seconded the motion. The motion passed unanimously.

10. **Discuss, consider, and possible action on a professional services agreement with Axis Drilling for performance of work on Water Well #8.**

Mayor Dane-Patterson moved to approve the scope of services developed by City Engineer Brandon Wall in the amount up to \$8000.00 and Councilmember Porter seconded the motion. The motion passed unanimously.

H. STAFF REPORTS

The City Council may discuss any of the items under Staff Reports, but no formal action will be taken.

- December Municipal Court Report
- December Main Street Report
- December Library Report
- December City Secretary Report
- December Police Department Report
- December Public Works Report
- December Financial Report

I. EXECUTIVE SESSION:

The City Council of the City of Pilot Point will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. In accordance with Texas Government Code, Section 551.071, consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:
 - a. Water Well #8 Project and TCEQ Interim Approval Process.

Mayor Dane-Patterson read the purpose of the Executive Session and the City Council convened into Executive Session at 7:41 pm.

J. RECONVENE INTO REGULAR SESSION:

The City Council of the City of Pilot Point will reconvene into Regular Session (open meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive Session:

1. In accordance with Texas Government Code, Section 551.071, consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:
 - a. Water Well #8 Project and TCEQ Interim Approval Process.

Mayor Dane-Patterson convened into regular Council Meeting at 7:41 pm.

No action was taken as a result of the Executive Session.

K. ADJOURN.

Councilmember Carrasco moved to adjourn the meeting and Councilmember Hilliard seconded the motion. The motion passed unanimously. The meeting adjourned at 7:43 p.m.

Shea Dane Patterson
Shea Dane-Patterson, Mayor

ATTEST:

Alice Holloway
Alice Holloway, City Secretary
Approved: January 22, 2018