

City of Pilot Point, Texas
Minutes of the January 22, 2018
Regular City Council Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Whitney Delcourt, Jim Porter, Elisa Carrasco, Dean Cordell and CJ Hilliard. City Staff members present were City Manager Alan Guard, Development Services Director Kelly Carpenter, Police Chief Timothy Conner, Finance Supervisor Lana Ensminger, EDC Director Amanda Davenport, Librarian Wendy Turner, and City Secretary Alice Holloway.

AGENDA

A. ROLL CALL/CALL TO ORDER

Mayor Shea Dane-Patterson announced a quorum at 6:30 pm and called the meeting to order.

B. Pledge to Flags:

1. United States of America
2. Texas Flag

Mayor Dane-Patterson led the Pledge to Flags

C. Invocation-

Led by Councilmember Porter

D. ITEMS OF COMMUNITY INTEREST

Mayor Dane-Patterson made the following announcements:

- Applications for a place on the ballot will be accepted by City Secretary Alice Holloway from January 17, 2018 to February 16, 2018 during regular office hours.
- The Pilot Point Opera House will be hosting a production called "Sylvia" from February 16, 2018 through February 25, 2018.

E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION: (No Action)

1. **Public Forum:** *(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

- i. Proclamation recognizing February 2018 as Mighty Bearcat Marching Band Month

Mayor Dane-Patterson presented a proclamation to the Mighty Bearcat Marching Band recognizing February 2018 as Mighty Bearcat Marching Band Month.

- ii. Presentation on the FY18 1st Quarter Investment Report

City Manager Alan Guard presented the FY 18 1st Quarter Investment Report.

- iii. Presentation on the Guns vs. Hoses Blood Drive

Commander Ricky Johnson with American Legion thanked City Secretary Alice Holloway for working with them on the Guns vs. Hoses Blood Drive. Commander Johnson stated that there were 25 participants in the blood drive. In addition, he presented the Pilot Point Fire Department with a trophy for winning the competition by one vote.

F. CONSENT AGENDA

1. Discuss, consider, and possible action on approval of the City Council minutes of January 8, 2018.

Councilmember Porter moved to approve the Consent Agenda and Councilmember Hilliard seconded the motion. The motion passed unanimously.

G. REGULAR AGENDA

- 1. Discuss, consider, and possible action on an Ordinance of the City of Pilot Point, Texas, making it unlawful for certain sex offenders to reside within 1,000 feet of premises where children gather; providing that a culpable mental state is not required for committing an offense; providing for certain affirmative defense; providing for severability, a penalty of \$500, and an effective date.**

Mayor Dane-Patterson stated that item G1 is removed from the agenda to give staff time to prepare maps to go with the Ordinance.

- 2. Discuss, consider, and possible action on an Ordinance of the City Council of the City of Pilot Point, Texas, approving the purchase of approximately 0.04 acres of real property for the amount of four thousand three hundred thirty six and no hundredths dollars (\$4,336.00) situated East of s. Washington Street and south of West Liberty street in Pilot Point, Denton County from Pilot Point Economic Development Corporation; authorizing the Mayor to execute documents of conveyance, deed and all other necessary documents; and providing for severability and an effective date.**

Councilmember Carrasco moved to approve an Ordinance of the City Council of the City of Pilot Point, Texas, approving the purchase of approximately 0.04 acres of real property for the amount of four thousand three hundred thirty six and no hundredths dollars (\$4,336.00) situated east of S. Washington Street and south of W. Liberty Street in Pilot Point, Denton County from Pilot Point Economic Development Corporation; authorizing the Mayor to execute documents of conveyance, deed and all other necessary documents; and providing for severability and an effective date. Councilmember Porter seconded the motion. The motion passed unanimously.

- 3. Discuss, consider, and possible action on an Ordinance ordering a General Election to be held on May 5, 2018 for the purpose of electing City Council Place 2 and City Council Place 5; calling a run-off election, if needed and providing an effective date; designating polling places with the City; establishing other procedures for the conduct of the election, including providing that the election is to be held as join electing in conjunction with Denton County; providing for canvassing returns; preamble incorporation; conflicting provisions; governing law; severability; proper notice; open meeting and providing an effective date.**

Councilmember Carrasco moved to approve an Ordinance ordering a General Election to be held on May 5, 2018 for the purpose of electing City Council Place 2 and City Council Place 5; calling a run-off election, if needed and providing an effective date; designating polling places with the City; establishing other procedures for the conduct of the election, including providing that the election is to be held as join electing in conjunction with Denton County; providing for canvassing returns; preamble incorporation; conflicting provisions; governing law; severability; proper notice; open meeting and providing an effective date. Councilmember Hilliard seconded the motion. The motion passed unanimously.

- 4. Discuss, consider, and possible action on the proposal from the Capital Projects Advisory Committee regarding a possible May 2018 bond election.**

City Manager Guard presented a proposal from the Capital Projects Advisory Committee for a future bond election. The following are the seven different propositions:

- #1 Public Buildings to include a new public safety building, retrofit the current fire station and update the current police station - \$9.3 million
- #2 Streets - \$3.5 Million
- #3 Sports and recreation facilities - \$2.0 million
- #4 Park land acquisition - \$1.2 million
- #5 Downtown redevelopment - \$1.0 million
- #6 Drainage master plan - \$500,000
- #7 Sidewalks - \$500,000

•Total - \$18,000,000

Councilmember Porter stated that he would like to hold workshops to discuss items to be placed on the ballot.

Councilmember Porter moved to hold a bond election in November 2018. Councilmember Hilliard seconded the motion. The motion passed unanimously.

5. Discuss, consider, and possible action on the approval of participation with the Pilot Point Chamber of Commerce Building Fund.

Councilmember Cordell moved to commit \$5,000.00 per year (tourism services) from the Hotel/Motel Funds for the next five years to participate with the Pilot Point Chamber of Commercial Building Fund. Councilmember Porter seconded the motion. The motion passed unanimously.

H. EXECUTIVE SESSION:

The City Council of the City of Pilot Point will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. In accordance with Texas Government Code, Section 551.071, consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:

a. Water Well #8 Project and TCEQ Interim Approval Process.

2. In accordance with Texas Government Code, Section 551.074: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. City Secretary

Mayor Dane-Patterson read the purpose of the Executive Session and the City Council convened into Executive Session at 7:30 pm.

I. RECONVENE INTO REGULAR SESSION:

The City Council of the City of Pilot Point will reconvene into Regular Session (open meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive Session:

1. In accordance with Texas Government Code, Section 551.071, consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:

a. Water Well #8 Project and TCEQ Interim Approval Process.

2. In accordance with Texas Government Code, Section 551.074: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. City Secretary

Mayor Dane-Patterson convened into regular Council Meeting at 8:04 pm.

Mayor Dane-Patterson stated that the City Council completely the evaluation of City Secretary Alice Holloway and appreciate the wonderful work she has done this year.

No action was taken as a result of the Executive Session.

J. ADJOURN.

Councilmember Carrasco moved to adjourn the meeting and Councilmember Hilliard seconded the motion. The motion passed unanimously. The meeting adjourned at 8:05 p.m.

Shea Dane-Patterson
Shea Dane-Patterson, Mayor

ATTEST:

Alice Holloway
Alice Holloway, City Secretary
Approved: February 12, 2018