

Pilot Point Economic Development Corporation
102 E. Main St.
Pilot Point, Texas
Regular Meeting

May 7, 2019
5:30 P.M.

MINUTES

A. Roll Call/Call to Order

Attendee	Organization	Title	Status
Glen Ray	EDC	President	Present
Chance Kirby	EDC	Vice President	Present
Jim Porter	EDC/City of Pilot Point	Board Member	Present
Stephanie Sanchez	EDC	Board Member	Absent
Andrea Simons	EDC	Board Member	Present
Everett Cummings	EDC	Board Member	Absent
Sandra Lapsley	EDC	Board Member	Present
Denise Morris	EDC	EDC Director	Present
Alice Holloway	City of Pilot Point	City Secretary	Present

President Glen Ray called the meeting to order at 5:31 pm

B. Pledge to Allegiance & Texas Pledge

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Director Ray led the pledge to flags

C. Public Forum, Presentations and Recognition:

Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the Economic Development Corporation (EDC) may choose to discuss and consider the item. If the issue is not on the agenda, the EDC is not permitted by state law to respond to or discuss the item other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The EDC may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the executive director.

D. No public comment

E. Discuss, consider, and possible action on approval of the Economic Development Corporation Minutes of the April 9, 2019 meeting.

Director Porter moved to approve the Economic Development Corporation Minutes of April 9, 2019. Director Lapsley seconded the motion. The motion passed unanimously.

F. Discuss, consider, and possible action on a grant request from Pilot Point Opera House.

Mr. Kevin Ware stated that he is currently President of the Pilot Point Opera House. He stated that the opera house does not have a certificate of occupancy by the City. Mr. Ware stated that the fire marshal has given him a punch list of items that needs to be done. In addition, he stated that they are wanting to do work on the front of the building.

Mr. Kevin Ware stated that the opera house is the most feasible and active building in the downtown area.

Executive Director Morris asked if there is a path outside of the matching fund grant.

Director Ray stated that before any grant can be given, it needs to be cleared with the attorney on what the EDC can do, and the EDC needs to know what the opera house budget will allow. No action taken on this item.

G. Discuss, consider, and possible action on participating in step 2 of becoming a Certified Film Friendly Community.

Director Lapsley moved to proceed to step two and forward to the City Council. Director Simmons seconded the motion. The motion passed unanimously.

H. Discuss, consider, and possible action on executing consultant professional services agreement with Best Practices Consulting.

Director Porter moved to approve an agreement with Best Practice Consulting for consultant professional services. Director Simmons seconded the motion. The motion passed unanimously.

I. Discuss, consider, and possible action on resolution of the Economic Development Corporation recommending the city Council approve the terms and conditions of a property enhancement incentive policy to encourage development, retention or expansion of business enterprises in the City.

Executive Director Morris stated that during strategic planning, the board discussed researching the possibility of increasing the amounts and scope of the matching fun grant program. In addition, she stated that the grant committee met on March 21 to review the existing grant program and look at options for expanding the program.

Director Lapsley asked if non-profits need to be included.

Staff was asked what the reasoning is for section five (5) in the incentive policy.

Staff was directed to research and bring back information regarding non-profits.

J. Administrative Reports

- Sales Tax Report
- Finance Report
- Directors Update

K. Adjourn

Director Simmons moved to adjourn the meeting. Director Kirby seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:28 pm.



EDC President, City of Pilot Point, Texas

ATTEST:



Denise Morris
EDC Director
Pilot Point Economic Development Corporation, City of Pilot Point, Texas