

**City of Pilot Point, Texas**  
**Minutes of the July 09, 2018**  
**City Council Meeting**

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a Regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Whitney Delcourt, Andy Singleton, and Casie "CJ" Hilliard. City Staff members present were City Manager Alan Guard, Police Chief Tim Conner, Development Services Director Kelly Carpenter, Public Works Director Mario Cisneros, Finance Supervisor Lana Ensminger, and City Secretary Alice Holloway.

**AGENDA**

**A. ROLL CALL/CALL TO ORDER**

Mayor Dane-Patterson announced a quorum at 6:30 pm and called the meeting to order.

**B. PLEDGE TO FLAGS:**

1. United States of America
2. Texas Flag  
*Honor the Texas Flag, I pledge allegiance to thee,  
Texas, one state under God, One and indivisible*

Mayor Dane-Patterson led the Pledge to Flags.

**C. INVOCATION**

Invocation was led by Councilmember Singleton

**D. ITEMS OF COMMUNITY INTEREST**

**E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION: (No Action)**

1. **Public Forum:** *(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

- I. Tori Wells – Ms. Wells stated that the Historic Review Board voted against proposed square project in agenda item #8. Mayor Dane-Patterson asked Ms. Wells if she would stay to be part of the discussion of item #8. Ms. Wells stated she would.
- II. Glen Ray- Mr. Ray stated that the proposed budget is excessive to our size town. Mr. Ray stated that he opposes eight new employees including the recreation position. In addition, Mr. Ray stated that the City needs to wait until we have new roof tops before adding more staff.

**F. CONSENT AGENDA**

1. **Discuss, consider, and possible action on approval of the City Council minutes of:**
  - **June 25, 2018 Regular Meeting**
2. **Discuss, consider, and possible action on a resolution approving an Interlocal Cooperation Agreement for Tax Collection with Denton County and authorizing the Mayor to execute said contract on behalf of the City of Pilot Point.**

Councilmember Delcourt moved to approve the Consent Agenda. Councilmember Hilliard seconded the motion. The motion passed unanimously.

**G. REGULAR AGENDA**

1. **Public hearing on the proposed annexation of certain property by the City of Pilot Point, Texas: Being Denton CAD Property ID Number 41421, approximately 72.76 acres in the S. Flint Survey, Abstract No. 418, Tract 38, generally located on the northwest corner of Massey Road and Aubrey Street, approximately 1,400 feet west of S. Morrison Street.**

Mayor Dane-Patterson opened the public hearing on the proposed annexation of certain property by the City of Pilot Point, Texas: Being Denton CAD Property ID Number 41421, approximately 72.76 acres in the S. Flint Survey, Abstract No. 418, Tract 38, generally located on the northwest corner of Massey Road and Aubrey Street, approximately 1,400 feet west of S. Morrison Street at 6:38pm.

Development Services Director Carpenter stated that this is the first public hearing as required. The applicant approached the City to be annexed. The proposed annexation is completely voluntary.

No public comments were made. Mayor Dane-Patterson closed the public hearing at 6:40pm.

2. Discuss, consider, and possible action on the approval of an ordinance authorizing the sale of 1.9+/- acres of real property legally described as Tract 1, Block 12, in the Texas Pacific Railroad Addition, and commonly known as 459 W. Copenhavr Street, Pilot Point, Texas, Denton County, Texas; and Authorizing the Mayor to execute the any and all documents.

Mayor Dane-Patterson stated that the correct size of the property for item 2 and 3 is .21+/- acres.

Councilmember Delcourt moved to approve an ordinance authorizing the sale of .21+/- acres of real property legally described as Tract 1, Block 12, in the Texas Pacific Railroad Addition, and commonly known as 459 W. Copenhavr Street, Pilot Point, Texas, Denton County, Texas; and Authorizing the Mayor to execute the any and all documents. Councilmember Hilliard seconded the motion. The motion passed unanimously.

3. Discuss, consider, and possible action on the approval of an ordinance authorizing the sale of 1.9+/- acres of real property legally described as Tract 2, Block 13, in the Texas Pacific Railroad Addition, and commonly known as 458 W. Gould Street, Pilot Point, Texas, Denton County, Texas; and Authorizing the Mayor to execute the any and all documents.

Councilmember Hilliard moved to approve an ordinance authorizing the sale of .21+/- acres of real property legally described as Tract 2, Block 13, in the Texas Pacific Railroad Addition, and commonly known as 458 W. Gould Street, Pilot Point, Texas, Denton County, Texas; and Authorizing the Mayor to execute the any and all documents. Councilmember Delcourt seconded the motion. The motion passed unanimously.

4. Discuss, consider and take possible action on the recommendation of the Building Official to demolish a substandard and unsafe structure located at 522 E. Burks Street.

Mayor Dane-Patterson stated that it has been brought to the council's attention that they can only negotiate with the owner, lien holder, or mortgagee of the property. This item is being tabled until the August 13, 2018 meeting to give the family time to clear up who the owner is and time for the City Attorney's Office to review the case.

Ms. Alicia Stafford asked if she could get the statute or the code that states it must be the owner, lien holder, or mortgagee of the property. City Secretary Alice Holloway received Ms. Stafford contact information to send her the information after the meeting.

Ms. Tori Wells asked if the family worked on bringing the house up to code, would the City still move forward on the demolition. Mayor Dane-Patterson stated that in her opinion, the City would not if improvements were made.

5. Discuss, consider, and possible action on awarding the bid for Manhole Rehabilitation to Magnum Manhole and Underground Company of Garland, TX. In the amount of \$39,355.00.

Councilmember Hilliard moved to award the bid for Manhole Rehabilitation to Magnum Manhole and Underground Company of Garland, TX. In the amount of \$39,355.00. Councilmember Singleton seconded the motion. The motion passed unanimously.

6. Discuss, consider, and possible action on the award of a bid for a CASE 580N 4WD T4 Backhoe to Associated Supply Company, Inc. of Sherman, Texas in the amount of \$86,014.88.

Councilmember Hilliard moved to award the bid for a CASE 580N 4WD T4 Backhoe to Associated Supply Company, Inc. of Sherman, Texas in the amount of \$86,014.88. Councilmember Delcourt seconded the motion. The motion passed unanimously.

7. Discuss, consider, and possible action on the approval of a resolution approving the financing of vehicles and equipment with Point Bank of Pilot Point, TX in the amount of \$86,014.88 for the purchase of a CASE 580N 4WD T4 Backhoe, and authorize the City Manager to sign the agreement.

Councilmember Hilliard moved to approve a resolution approving the financing of vehicles and equipment with Point Bank of Pilot Point, TX in the amount of \$86,014.88 for the purchase of a CASE 580N 4WD T4 Backhoe, and authorize the City Manager to sign the agreement. Councilmember Delcourt seconded the motion. The motion passed unanimously.

8. Discussion of Possible Bond Propositions.

Ms. Tori Wells stated that one of the issues of the square project is the removal of parking spots. City Manager Alan Guard stated that there are currently 112 parking spots and with the new design, there will be 100. Ms. Wells questioned who owns section "A" and section "B" on the draft plan.

Mayor Dane-Patterson stated that a presentation was made to the board previously with options as a starting point. Ms. Wells stated that the board did not get any options. Mayor Dane-Patterson stated that it should have been presented as a conceptual design. Ms. Wells stated that the Historic Review Board cannot make a recommendation under false pretenses. Mayor Dane-Patterson stated that things were presented that should not have been. City Manager Guard stated that it was not on the Historic Review Board Agenda, it was just discussed among themselves. Ms. Wells read out loud the agenda item from the March 2018 Agenda stating it was an agenda item.

9. Discussion of FY 2019 Preliminary Budget.

City Manager Alan Guard stated that since Council approved a policy of charging the Utility a General and Administrative charge of 3% and a Payment-in-Lieu-of-Taxes to the General Fund, the two items bring the General fund into balance for FY 2019.

City Manager Alan Guard stated that the General Fund includes six new positions: one Police Officer (SRO), three Firefighters (if Safer Grant is approved), one Plan Review Technician, and one Recreation Coordinator. In addition, the budget will recommend a \$3.00 reduction in the residential solid waste rate and no change in the drainage utility fee.

Mayor Dane-Patterson stated that she did not realize that churches were charged commercial rates in regards to trash. City Manager stated that he will work on requiring a church to write a letter requesting to be charged residential rates instead of commercial.

H. ADJOURN.

Mayor Dane-Patterson moved to adjourn. Councilmember Hilliard seconded the motion. The motion passed unanimously. The meeting adjourned at 7:55 pm.

  
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Shea Dane-Patterson, Mayor

ATTEST:

  
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Alice Holloway, City Secretary

Approved: July 23, 2018