

**City of Pilot Point, Texas**

Minutes of the December 7, 2020

**City Council and Capital Improvements Advisory Committee Special Meeting**

The City Council of the City of Pilot Point, Texas and the Capital Improvements Advisory Committee met on this date at 6:00pm for a Special Meeting. City Staff members present were City Manager Britt Lusk, Capital Projects Manager Matt Kaminski, Development Services Director John Taylor, Finance Manager Lana Ensminger, and Acting City Secretary Lenette Cox.

**AGENDA**

**Please join my meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/470586901>**

**You can also dial in using your phone.**

**United States: +1 (646) 749-3122**

**Access Code: 470-586-901**

**1. ROLL CALL/CALL TO ORDER**

Mayor Dane-Patterson called the meeting to order at 6:02 pm and conducted roll call.

Place 1 Andy Singleton – Present via video conference

Place 2 Brian Ingram – Present

Place 3 Mary Rawls – Present

Place 4 Elizabeth Jones – Present

Place 5 Dean Cordell – Absent

Place 6 Matt McIlravy – Present

CIAC Member Brian Heitzman – Present

CIAC Member Steve Keith – Present

CIAC Member Paul Dennis – Absent

CIAC Member Rebecca Millikan – Present via video conference

CIAC Member Gary Speer – Absent

CIAC Member Mark Lanier – Present

CIAC Member Jim Bob Sevier – Present

CIAC Member Steve Irick – Absent

**2. Presentation of “Impact Fee 101” by representatives of Kimley Horn.**


John Atkins of Kimley Horn gave a presentation on Impact Fees. The presentation featured the Role of the Capital Improvements Advisory Committee, the Role of the City Council, Municipal Finance History, Benefits of Impact Fees, Previous Impact Fee Revenue Potential, and a Schedule for Deadlines.

**3. Discussion of Impact Fee Program**

Councilmembers and Capital Improvements Advisory Committee members asked questions regarding impact fees, their uses, and the timeline.

**4. ADJOURN**

Mayor Dane-Patterson announced the agenda had been exhausted and adjourned the meeting at 6:43pm.

  
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Shea Dane-Patterson, Mayor

**ATTEST:**

  
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Lenette Cox, Acting City Secretary