



Notice of Public Meeting

Keep Pilot Point Beautiful Advisory Board
City of Pilot Point, Texas
Regular Meeting

Pilot Point City Hall
102 E. Main St.
Pilot Point, Texas

Meeting to be held on:
February 5, 2019
9:00 A.M.

AGENDA

- A. Call to Order
- B. Consider approval of the KPPB Minutes:
 - 1. Minutes from the meeting held on December 4, 2018
- C. Discuss, consider, and possible action on planting wildflowers for Spring throughout the city
- D. Discuss, consider, and possible action on guidelines for Yard of the Month program
- E. Discuss, consider, and possible action on Old City Park garden
- F. Discuss, consider, and possible action on establishing an Adopt A Street neighborhood program
- G. Discuss, consider, and possible action on scheduling the 2019 KPPB Trash Off event
- H. Adjourn

In compliance with the Americans with Disabilities Act, the City of Pilot Point will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 940-686-2165. I, the undersigned authority, do hereby certify this notice was posted on the official bulletin board for the City of Pilot Point, Texas on **January 30, 2019, at 5:00 p.m.** and shall remain posted for at least 72 hours preceding the scheduled time of said meeting.



JoAnn Wright, Assistant City Secretary



Notice of Public Meeting

Keep Pilot Point Beautiful Advisory Board
City of Pilot Point, Texas
Regular Meeting - Minutes

Pilot Point City Hall
102 E. Main St.
Pilot Point, Texas

Meeting to be held on:
December 4, 2018
9:00 A.M.

Members present: Charlotte Bridges, Alexis Martinez, Charlotte Petermeier, Stephanie Schaeffer and Stephanie Porter. Lenette Cox, Main Street Director, was also in attendance.

AGENDA

- A. Call to Order Meeting was called to order by Lenette Cox at 9:06 a.m.
- B. Consider approval of the KPPB Minutes:
1. Minutes from the meeting held on October 2, 2018
Stephanie Schaeffer made a motion to approve the October meeting minutes seconded by Alex Martinez. Minutes were approved.
- C. Discuss, consider, and possible action on planting wildflowers for spring throughout the city.
Alexis Martinez reported that we did not get the grant we requested for planting wildflowers. Lynette Cox reported that she picked up a brochure and a few wildflower seeds at a recent conference she attend. Tex Dot was the exhibitor. Lenette also reported that she will be getting more seeds from Denton, Texas.
- D. Discuss, consider, and possible action on guidelines for Yard of the Month program.
Lenette reported that she would bring guideline examples from other communities to our next meeting in February. Alexis also mentioned that she will be glad to post future information regarding the Yard of the Month on Facebook.
- E. Discuss, consider, and possible action on Old City Park garden.
Due to bad weather conditions our clean up workday will be rescheduled for a day in March. Lenette Cox mentioned that Elizabeth Jones and Dean Cordell will help us redo the garden beds in the park. Lenette will invite Elizabeth and Dean to join us for our February meeting.

F. Discuss, consider, and possible action on an Adopt A Street neighborhood program. Alexis Martinez got this information from Frisco, Texas. She would like for us to implement this program. Alexis made a motion to send information about implementing the program to Lenette Cox for review. Stephanie Porter seconded the motion. Motion was approved.

G. Adjourn Motion to adjourn at 9:55 a.m. by Charlotte Petermeier and seconded by Stephanie Schaeffer. Next meeting is scheduled for February 5, 2019 at 9:00 a.m.

Chairperson

Secretary

KEEP **Pilot Point** BEAUTIFUL

Yard of the Month

The Keep Pilot Point Beautiful Yard of the Month Committee has been established to promote goodwill and reward exemplary lawn care in the community. The purpose of the program to recognize neighbors who demonstrate above-average efforts in maintaining their property, thereby contributing to the overall appearance of the community at large. This is a great award and the program is administered entirely by volunteers.

For the months of April through October, the Keep Pilot Point Beautiful Yard of the Month Committee will choose a lawn that best typifies the qualities of: uniqueness, beauty, appeal, and consistency with the guidelines. Since the Keep Pilot Point Beautiful Yard of the Month Committee will mainly deal with “curb appeal”, nominations will be for front and side yards jointly, as well as the exterior of the house. The Committee will select one residential yard and one business yard, two residential yards (one north of Main Street, one Main Street and all streets south), one residential yard each month. The winner of the Yard of the Month will be provided with a decorative yard sign for display indicating their winning yard, as well as a posting and photo on our KPPB Facebook page!

Contest Guidelines:

- *All residential and business properties within the city limits are automatically eligible.*
- *Award winners are selected based on the recommended judging criteria listed below.*
- *Key criteria include manicured yard, beautification, originality and creativity.*
- *The upkeep of the yard can reflect the efforts of the residents themselves or that of a professional landscaper or groundskeeper.*
- *An award duration term lasts a single calendar month, and is from the first day to the last day of that same month.*
- *The same property cannot receive more than one award in a 12-month calendar period. At least 12 months must elapse between awards for the same yard.*
- *Recipients receiving awards in the middle of the month shall surrender their award at the end of that same month.*
- *While an individual's home or a business is being recognized as a Yard of the Month, they are expected to maintain their yard in the same manner that allowed them to win the title.*
- *If a homeowner or business which is chosen to have Yard of the Month does not wish to participate, they must contact the committee chair as soon as possible. The committee will then choose another recipient.*

Recommended Judging Criteria:

Keep Pilot Point Beautiful Yard of the Month candidates are judged solely on the total exterior appearance of their property and front yard as viewed from the street. General upkeep of the yard and property is paramount. Factors include the overall appearance, tidiness and neatness of the front of the property as evidenced by pruned, timed and shaped foliage, edged

and defined lawns, borders and flower beds, and a visually appealing façade. Each yard will be chosen from the nominations given to the Keep Pilot Point Beautiful Advisory Board.

Nominations can be made by emailing lcx@cityofpilotpoint.org or by visiting our Keep Pilot Point Beautiful Facebook page.

Lawn: Grass should be healthy with no bare spots or excessive weeds. Grass shall be mowed and edged, and trimmed around foundations and fences. Debris (garbage, pet feces, etc.) shall be picked up and removed. A unified, simple and balanced landscape design with a neat and natural appearance is preferred.

Landscape and Flower Beds: Beds shall be weeded and edges, flowers must be deadheaded and dead plants removed, trees and shrubs pruned, natural areas cleaned. Beautification efforts should include new flowers, new trees and new shrubs, etc., with plantings in scale with the surroundings and limited to a few types of plants rather than enough to confuse the eye.

Walkways and Driveways: Walkways and driveways shall be clean (including trash containers or yard products removed from view). The area in front of the curb must be free from debris and dirt. The appearance after dusk including accent lighting, safety lighting, visible interior lighting, etc.

Aesthetics: The overall look of landscaping (formal versus informal, use of color and textures, garden art) is important. The front entryway should be inviting, with original and creative touches to show personality (hanging baskets, pots, yard art, bird feeders, etc.)

Summary note: While lack of strict adherence to the criteria above does not necessarily disqualify, these principles offer general guidelines that should be recognized by the Keep Pilot Point Beautiful Yard of the Month Committee.

The Keep Pilot Point Beautiful Advisory Board is dedicated to improving the quality of living and appearance of our community. We encourage residents to take pride in their homes and neighborhood. In turn, we look to celebrate those who do a superior job in maintaining their yards in such a way that they enhance the overall curb appeal of the entire community.