



Notice of Public Meeting

Keep Pilot Point Beautiful Advisory Board
City of Pilot Point, Texas
Regular Meeting

Pilot Point City Hall
102 E. Main St.
Pilot Point, Texas

Meeting to be held on:
July 2, 2019
9:00 A.M.

AGENDA

- A. Call to Order
- B. Consider approval of the KPPB Minutes.
 - 1. Minutes from the meeting held on June 11, 2019
- C. Discuss, consider, and possible action on partnering with PPISD FFA students on an Operation Restoration Community Service Project.
- D. Discuss, consider, and possible action on Adopt A Street neighborhood program guidelines.
- E. Discuss, consider, and possible action on the proposed Wildflower Garden Project at the corner of Main St. and Washington St.
- F. Adjourn

In compliance with the Americans with Disabilities Act, the City of Pilot Point will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 940-686-2165. I, the undersigned authority, do hereby certify this notice was posted on the official bulletin board for the City of Pilot Point, Texas on **June 26, 2019, at 5:00 p.m.** and shall remain posted for at least 72 hours preceding the scheduled time of said meeting.

Alice Holloway, City Secretary



Notice of Public Meeting

Keep Pilot Point Beautiful Advisory Board
City of Pilot Point, Texas
Regular Meeting - Minutes

Pilot Point City Hall
102 E. Main St.
Pilot Point, Texas

Meeting to be held on:
June 11, 2019
9:00 A.M.

Members present: Sandra Lapsley, Stephanie Porter, Stephanie Schaeffer, Charlotte Bridges and Lenette Cox, Main Street Director, was also in attendance.

AGENDA

- A. Call to Order Meeting was called to order by Charlotte Bridges at 9:07 a.m.
- B. Consider approval of the KPPB Minutes.
1. Minutes from the meeting held on May 7, 2019. Stephanie Schaeffer made a motion to approve the May meeting minutes. Minutes were approved on a motion by Sandra Lapsley and seconded by Stephanie Porter.
- C. Discuss, consider, and possible action on Adopt A Street neighborhood program guidelines. Table for next month.
- D. Discuss, consider, and possible action on the Old City Park garden.
Damaged bricks in the garden wall are still not repaired. Our Public Works department employees are very busy and unavailable at this time to make repairs. However, when the wall is repaired Lenette Cox reported that Dean Cordell will bring mort dirt to fill the beds and Alan Guard will pay for implementing the previously made garden plan suggested by Elizabeth Jones.
- Other items mentioned before closure: Stephanie Porter requested that planting wildflowers on the lot across from the bank building be placed on the agenda for our next meeting. Also, regarding the Yard of the Month – Charlotte Bridges requested that pictures of the Yard of the month be included in the Pilot Point paper. It was also mentioned that the newspaper would like to interview a KPPB member about the Yard of the Month. Charlotte Bridges volunteered to be interviewed.

E. Adjourn Motion to adjourn at 9:20 a.m. made by Stephanie Schaeffer and seconded by Stephanie Porter. Next meeting is scheduled for Tuesday, July 2, 2019 at 9:00 a.m.

Chairperson – Charlotte Bridges

Secretary – Stephanie Porter

Lenette Cox

From: Denise Morris
Sent: Wednesday, June 19, 2019 9:49 AM
To: bhesteande@pilotpointisd.com
Cc: Lenette Cox
Subject: Operation Restoration

Good Morning Mr. Hesteande!

The Mayor shared your email with me and asked me to follow up with you regarding Operation Restoration. She was excited about your idea and would like us to meet to see how we can work together to make this happen! I am including Lenette Cox in this response. Lenette is the Main Street Director and also oversees Keep Pilot Point Beautiful Board. KPPB Trash off is each Spring and typically falls on or around Earth Day. These two events could certainly compliment each other and involve a much larger group of citizens and students.

In addition to discussing Operation Restoration we would also like to discuss another project that the Economic Development Corporation is working on regarding student workforce readiness, apprenticeships, internships etc.

I know it is summer and hopefully you are getting to enjoy some well-deserved time off, please let us know a convenient time to meet.

Best,

Denise Morris
Executive Director
Pilot Point Economic Development Corporation
102 E. Main St
Pilot Point, TX 76258
C. 940.218.3411
O. 940.324.5023
Email: dmorris@cityofpilotpoint.org



From: Blake Hesteande <bhesteande@pilotpointisd.com>
Date: April 11, 2019 at 10:43:16 AM CDT
To: Shea Dane-Patterson <sdane-patterson@cityofpilotpoint.org>
Subject: Potential Community Service Project

Mrs. Dane-Patterson,

Let me first introduce myself. My name is Blake Hesteande and I am one of three agriculture science teachers at Pilot Point High School. Being the leader of such a large student organization which receives countless dollars from the community annually, it is a career goal of mine and a personal necessity to create a community service event in which

our FFA members can give back to a large portion of the community each year. My goal and vision is to create a community wide clean up service project that takes place on a Saturday in May each year. This project will include mowing yards, planting flowers, painting trim on houses or even a fence, raking leaves, hauling off tree limbs, etc. The process will be simple. We would post an add in the newspaper and place flyers across town with a sign up sheet that will have to be submitted to some central location by a certain date prior to the event. From there, we would sort through the list of requests, select the ones that are most feasible, and notify the participants that have been selected and create our own notes and database from there. For the first year, we would take somewhere around the 1st 30 jobs so as not to spread ourselves too thin, but with growth over the course of a couple of years, I would like to incorporate our athletics program and other school programs as well. The main reason I am contacting you with this is because I would like to partner with the city and truly make this a community event. I feel it is positive exposure for both entities. We will also probably need help with supplies such as hand tools, rakes, shovels etc., where I hope to also include the local hardware store. Growing up, I was able to be a part of a similar event, and I truly believe "Operation Restoration" would be something positive and good for the whole community, not just our program. I don't know if this is something we could make happen by this May or not, but I would definitely like to begin this project no later than next May if possible, and I would like the city council to at least be informed if not involved directly with its' happenings. Any feedback you have on this would be greatly appreciated. Please let me know what you think when you have time, as I'm sure this time of year is just as busy for you and your staff as it is for us.

Sincerely,
Blake Hesteande

Agriculture Science Teacher
Pilot Point High School
940-686-8740



ADOPT-A-STREET Application

As a part of Keep Pilot Point Beautiful, Adopt-A-Street is a wonderful opportunity to teach others about citizenship, improve the community and have fun! The Adopt-A-Street program provides teams of all kinds: families, clubs, co-workers, and civic organizations with an opportunity to help beautify the community by volunteering to collect litter alongside Pilot Point streets. It's a way for groups to help the community and prevent pollution! Litter is unsightly and can be costly to tax payers. Volunteering for litter pick-up builds community and group pride, visibly improves our local environment, and helps save tax payer money!

PROGRAM REQUIREMENTS

- Teams agree to maintain a one mile stretch of roadway (in both directions) for one year. Contracts are automatically renewed upon good standing.
- Before conducting a cleanup, teams request supplies and schedule their cleanups through Lenette Cox.
- Teams conduct 5 (Suggested) cleanups per year. This includes four quarterly cleanups (every three months) and one during our annual KPPB Trash Off event.
 - 1st quarter cleanup: January 1- March 30
 - 2nd quarter cleanup: April 1-June 31st- Earth Month Cleanup: April 1-31
 - 3rd quarter cleanup: July 1-September 30
 - 4th quarter cleanup: October 1-December 31

Program Support

- Supplies needed to conduct clean up may be picked up from City Hall.
- Recognition of service to community (i.e. placement of adoptees photo in Keep Pilot Point Beautiful Facebook page)

If you are interested in participating or would like more information about this program, contact:

Lenette Cox
City of Pilot Point
102 E. Main St.
Pilot Point, TX 76258
940-293-7434

lcx@cityofpilotpoint.org

KEEP **Pilot Point** BEAUTIFUL



- YES! I want to Adopt-A-Street in Pilot Point!**

I would like to adopt the following location. Please list in order of preference as certain areas are unadoptable, not maintained by the City, or with heavy traffic and/or high speeds.

1st Choice Street Name

Start Cross Street

End Cross Street

2nd Choice Street Name

Start Cross Street

End Cross Street

3rd Choice Street Name

Start Cross Street

End Cross Street

Group Name to appear in Recognition:

Keep Pilot Point Beautiful has final approval of names. Please refrain from using slogans, web-sites, or advertisements.



Adopt-A-Street Program Terms and Adoption Agreement

It is agreed by all parties that if the maintenance of the contracted area is not being performed according to the terms agreed upon, the City has the ability to end the contract. When a team is behind in their cleanups they will receive a 30day reminder to conduct a cleanup, return supplies and return forms to remain in the program. Teams who receive a second late notice will have 10 days. If a delinquent team does not complete the make-up cleanup in the specified time, a new team will be eligible to adopt that street segment. Please note: adoption agreement encourages participation in KPPB Trash Off event.

Contracts are automatically renewed on good standing. If a team wishes to be removed from the program after one year, they can contact Keep Pilot Point Beautiful to allow another team to adopt the designated mile of road.

Responsible Signature:

Printed Name:

Title:

Organization (If applicable):

Address:

Phone #:

E-Mail address:

Date:

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PRIOR TO CLEANUP

- Plan with your team and decide when to schedule your cleanup.
- Schedule your cleanup by completing the form provided.
- Pickup your bag when you've been notified its ready.
- Plan a meet-up location and time.
- Plan for weather and dress appropriately: wear closed-toe shoes, sunscreen, a hat, and bring water, etc.

DURING THE CLEANUP

- Bring waiver form ALL VOLUNTEERS must sign before beginning the cleanup.
 - TIP: Exchange vests/gloves for signing the waiver.
- TAKE PICTURES and send them in!!! These photos can be used on our Facebook page, newsletters, and in other City publications. Don't forget to use the hashtag #TRASHOFFPP
- When your team is done gathering trash leave it at your team's sign.
 - Leave the trash at one location and be sure to note where it is on your activity report.
- Complete and turn in the activity report within one week of completing your cleanup. The sooner, the better!!

MORE DETAILS

- Contracts are for one year and automatically renew upon good standing. If Adopt-A-Street is no longer the right commitment for you, just e-mail Lenette Cox at lcox@cityofpilotpoint.org to make your spot available for a new team.
 - Good standing- cleanups completed and reporting forms turned in.
 - Out of good standing- missing cleanups/reporting forms.
- Supplies, reporting forms, and waivers need to be returned within ONE week of completing your cleanup.
- Please report illegal dumping as soon as possible!
- Volunteer safety is a top priority.

KEEP **Pilot Point** BEAUTIFUL



SAFETY IS IMPORTANT

You can help keep Pilot Point clean without putting yourself or others at risk. Please review and follow the safety guidelines below:

DO

- Wear appropriate shoes- thick-soled, closed-toe, and comfortable.
- Dress accordingly for the weather, including sunscreen/bug repellent.
- Wear gloves/use the grabbers provided in your supply bag
- After your cleanup, wash hands thoroughly!
- Wear safety vests and/or bright colored clothing for the cleanup.
- Have ALL volunteers sign waiver form before participating in the cleanup (parents or guardians must sign for minors).
- Use the "buddy system" to maximize safety.
- Be aware of your surroundings and potential hazards (Broken glass, passing cars, branches, poison ivy, snakes etc.)
- Provide adequate supervision for all volunteers (adult supervision is required for minors).
- Stay hydrated!

DON'T

- Pick up anything with your bare hands.
- Pick up hazardous materials such as needles, sharp objects, old car batteries, animal carcasses, or any other questionable object.
- Attempt to move large objects- report any illegal dumping.
- Allow small children to participate in clean-ups, unless supervised by an adult.
- Perform any activities outside of your physical capabilities.
- Schedule clean-ups during peak traffic hours
- Conduct clean-ups during inclement/unsafe weather.



RELEASE SIGNATURES (HOLD HARMLESS)

Prior to any Adopt-A-Street cleanup, all participants must sign this document.

The signed document **MUST** be turned in after the cleanup in order to count as an Adopt-A-Street cleanup.

In consideration of the City of Pilot Point's acceptance of my participation in the above project, I, for myself, participating in the project, any heirs, executors, administrators and assigns, forever releases and discharges any and all rights, demands, claims and causes of suit of action, known or unknown, whether arising now or in the future, that I may have against the City of Pilot Point and any and all injuries, including death and property damage in any manner arising or resulting from my participation in said project. I attest and verify that I have full knowledge of the risks involved in the project, that I solely assume those risks, that I will, without limitation, assume and pay any medical and emergency expenses in the event of an accident, injury, illness or other incapacity, regardless of whether I have authorized such expenses. Furthermore, I state that I have carefully read this release, know the contents of the release and signed the release of my own free will.

Before each cleanup, all applicants participating must sign below and send/bring to:

Lenette Cox
City of Pilot Point
102 E. Main St.
Pilot Point, TX 76258
940-293-7434
lcox@cityofpilotpoint.org

Individual/Organization Name:

Name of Representative (If applicable):

Printed Name:

Title:

Volunteer Name _____ Signature _____ Date _____

Volunteer Name _____ Signature _____ Date _____

KEEP Pilot Point BEAUTIFUL



Volunteer Name _____ Signature _____ Date _____

Volunteer Name _____ Signature _____ Date _____

Volunteer Name _____ Signature _____ Date _____

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