

City of Pilot Point, Texas

Minutes of the January 23, 2021

City Council and Planning and Zoning Commission Workshop

The City Council and the Planning and Zoning Commission of the City of Pilot Point, Texas met on this date at 10:00am for a Special Meeting. City Council members present were Mayor Shea Dane Patterson, Mayor Pro Tem Matt McIlravy, Councilmembers Mario Cisneros, Brian Ingram, and Elizabeth Jones. City Planning and Zoning Commission members present were Brian Heitzman, Steve Keith, Rebecca Millican, Gary Speer, and Mark Lanier. Staff members present were City Manager Britt Lusk, Development Services Director John Taylor, and Acting City Secretary Lenette Cox. Brenda McDonald of Messer, Fort, & McDonald Law Firm was also in attendance

AGENDA

A. CITY COUNCIL ROLL CALL/CALL TO ORDER

Mayor Dane Patterson called the meeting to order at 10:02am and conducted roll call.

Place 1 Mario Cisneros – Present

Place 2 Brian Ingram – Absent, joined via video conference at 1:00pm

Place 3 Mary Rawls – Absent

Place 4 Elizabeth Jones – Present

Place 5 Dean Cordell – Absent

Place 6 Matt McIlravy – Present via video conference

Mayor Shea Dane Patterson – Present

PLANNING AND ZONING COMMISSION ROLL CALL/CALL TO ORDER

P & Z Chairperson Brian Heitzman conducted roll call.

Brian Heitzman – Present

Steve Keith – Present

Paul Dennis – Absent

Rebecca Millican – Present via video conference

Gary Speer – Absent, joined meeting at 10:30am

Mark Lanier – Present via video conference

Jim Bob Sevier – Absent

B. Workshop with City Attorney covering the following topics:

- **Zoning 101**
- **Open Meetings**
- **Ethics**
- **Procedural Roles and Responsibilities**

Brenda McDonald conducted a training workshop on the following topics:

Zoning 101:

The Basics, Making a Zoning Decision, Factors to Consider in Making a Land Use Decision, , and Frequently Asked Questions

Open Meetings:

Definition of Open Meetings, Notice Requirements, Open Sessions, Video Conferencing, Executive Sessions, and Penalty Provisions

Public Information Act:

Texas Policy on Public Information and Social Media

A break was taken from 11:55am-12:10pm.

Ethics and Conflicts of Interest:

Ethics Law, Pilot Point's Ethics Ordinance, Standard of Conduct, Conflict of Interest, Complaint Process, Official Misconduct, and Ethics Concerns

Roles and Responsibilities:

City Council and Planning & Zoning Commission, Order of Motions

C. ADJOURN

Mayor Dane Patterson adjourned the City Council meeting at 2:18pm.

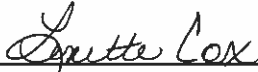
Brian Heitzman adjourned the Planning and Zoning Commission meeting at 2:18pm.



Shea Dane Patterson

Shea Dane-Patterson, Mayor

ATTEST:



Lenette Cox

Lenette Cox, Acting City Secretary