

**Minutes of the May 21, 2020
Historic Review Board Regular Meeting**

The Historic Review Board of the City of Pilot Point, Texas met on May 21, 2020 at 6:00 p.m. for a regular meeting at the City Council Chambers, 102 E. Main Street Pilot Point, Texas 76258. Historic Review Board members present were Barbie Mays, Bonnie White, Debbie McEwen and Chris Aquinaldo. Absent were Bob Heuman and Cliff Lunsford. City staff present were Lenette Cox, Main Street Director.

AGENDA

A. 6:05 PM - ROLL CALL/CALL TO ORDER

The meeting was called to order by chairperson Chris Aquinaldo and a quorum was announced at 6:02 p.m.

B. PLEDGE TO FLAGS:

1. United States of America
2. Texas Flag

C. Public Forum:

No one appeared. Public forum was opened at 6:06 p.m. and closed at 6:06 p.m.

D. Discuss, consider, and possible action on the minutes from the February 5, 2020 Historic Review Board meeting.

Debbie McEwen asked that the Certificate of Appropriations 10 Criteria be added to the minutes and to be brought back at the June 18, 2020 meeting for approval.

E. Update on the Vacant Building Ordinance implementation.

Lenette Cox gave the Board the updated spreadsheet showing the process each property owner has taken towards the Vacant Building Ordinance.

F. Update on the Demolition by Neglect process against identified buildings on the Square.

Lenette Cox gave copies of the certified letter sent to the property owners of 102 W. Main St. and 111 S. Jefferson showing the timeline they were given to comply with the Demolition by Neglect Order. Due to Covid-19 and the protection guidelines, the timeline had become invalid. The Board asked that the property owners be asked to attend the June 18, 2020 HRB meeting to discuss their updated timelines.

G. Discuss, consider, and possible action on updating the Historic District Design Guidelines.

Lenette Cox presented Design Guidelines for the cities of Denton and Waxahachie for the Board to review. The Board asked if they could also see guidelines for the cities of Gainesville and Granbury. Lenette will gather the information and bring it to the June 18, 2020 meeting.

- H. Discuss, consider, and possible action on the identification of buildings and property suitable for historic landmarks.

The Board would like to gather more information on a possible City Historic Registry and Neighborhood Empowerment Zones and asked to table this item indefinitely.

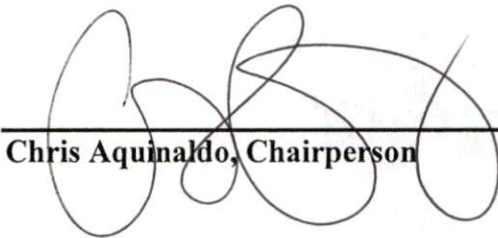
- I. Discuss, consider, and possible action on the status of the denied Certificate of Appropriateness on 108 N. Washington St. (Powerhouse Burger).

Lenette Cox updated the Board that the property owner had gone before City Council on March 16, 2020 to appeal the HRB decision. He did not provide the plans necessary for the appeal and Council asked him to come back at another date with all of the plans.

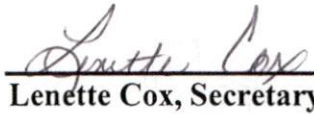
- J. Items for Future Discussion - The Historic Review Board may identify issues or topics that they wish to schedule for discussion at a future meeting. *Board members shall not comment upon, deliberate, or discuss any item that is not on the agenda. Board members shall not make routine inquiries about operations or project status on an item that is not posted. Any Board member may, however, state an issue and a request that this issue be placed on a future agenda.*

- K. Adjourn

Chris Aquinaldo adjourned the meeting at 7:00 P.M.



Chris Aquinaldo, Chairperson



Lenette Cox, Secretary