

**City of Pilot Point, Texas**

Minutes of the June 3, 2019

**City Council Special Meeting**

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a Regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Jim Porter, Whitney Delcourt, Andy Singleton, Dean Cordell, Ronald Petty, and Matt McIlravy. City Staff members present were City Manager Alan Guard, Police Chief Tim Conner, Development Services Director John Taylor, City Attorney Andy Messer, and City Secretary Alice Holloway.

**AGENDA**

**A. ROLL CALL/CALL TO ORDER**

Mayor Dane-Patterson announced a quorum at 6:33 p.m. and called the meeting to order.

**B. PLEDGE TO FLAGS**

1. United States of America
2. Texas Flag

*Honor the Texas Flag, I pledge allegiance to thee,  
Texas, one state under God, one and indivisible*

Mayor Dane-Patterson led the Pledge to Flags.

**C. INVOCATION**

Invocation led by GA Moore, pastor of Mustang Baptist Church.

**D. ITEMS OF COMMUNITY INTEREST**

Mayor Dane-Patterson made the following announcements:

- Budget workshop this Saturday at 8am- city hall
- Regular city council meeting on June 10th at 6:30 pm
- Hot Rod and Hero's on Saturday, June 15th
- Movies in the Park-Captain Marvel-Allen Groff Park on Friday, June 28th at dusk

**E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:**

*Public Forum:(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

NA

**F. REGULAR AGENDA**

1. **Discuss, consider, and possible action on a resolution approving the financing of one Brush Truck by Point Bank of Pilot Point, TX in the amount of \$150,000 at an interest rate of 3.85% for the Fire Department.**

Councilmember Cordell moved to approve a resolution authorizing the financing of a brush truck in the amount of \$150,000 at an interest rate of 3.85%. Councilmember McIlravy seconded the motion. The motion passed unanimously.

2. **Discuss, consider, and possible action on an agreement with Granulawn for a Fertilization Program for the Groff Memorial Park Baseball Fields, Common area, Soccer Fields, Back-up Soccer Field, and Old City Park.**

Councilmember Petty moved to approve an agreement with Granulawn for a fertilization Program. Mayor Dane-Patterson seconded the motion. The motion passed

unanimously.

**3. Discuss, consider, and possible action on approving an irrigation system for the Old City Park.**

Councilmember Porter moved to approve an irrigation system for the Old City Park and for staff to obtain bids and accept the lowest bid up to \$10,000 and have City Manager Guard act upon it. Councilmember McIlravy seconded the motion. The motion passed unanimously.

**4. Discuss, consider, and possible action on the City Manager's Employment Contract and authorizing the Mayor to sign all necessary documents.**

Councilmember Petty moved to approve the first amendment of the City Manager's Contract. Councilmember Delcourt seconded the motion. The motion passed unanimously.

**5. Discuss, consider, and possible action on appointment to the Denton County Lake Ray Roberts Planning & Zoning Commission.**

Councilmember Porter moved to appoint Councilmember Delcourt to the Denton County Lake Ray Roberts Planning & Zoning Commission. Councilmember Petty seconded the motion. The motion passed unanimously.

**6. Discuss, consider, and possible action on board appointments.**

Councilmember Porter moved to appoint Rocky Marshall to the Parks Board. Councilmember Delcourt seconded the motion. The motion passed unanimously.

**7. Discussion on a resolution providing a process for council participation in preparing a city council agenda.**

Council tabled this item to discuss at a workshop to be held on June 17, 2019 at 6:30 p.m. Mayor Dane-Patterson asked that the City Manager of Coppell be contacted about their program between elected officials and staff.

**8. Discussion on developing Rules of Procedures for the City Council.**

Council tabled this item to discuss at a workshop to be held on June 17, 2019 at 6:30 p.m. Mayor Dane-Patterson asked that the City Manager of Coppell be contacted about their program between elected officials and staff.

**9. Discuss, consider, and possible action on setting a date for a workshop to set expectations regarding the purchasing policy and the enforcement of City policies and ordinances.**

Council tabled this item to discuss at a workshop to be held on June 17, 2019 at 6:30 p.m. Mayor Dane-Patterson asked that the City Manager of Coppell be contacted about their program between elected officials and staff.

**10. Discussion on the Winter Festival hosted by the Pilot Point Chamber of Commerce.**

Ric Sadler talked about the up-coming Winter Festival. Mr. Sadler asked for any suggestions to make the festival better.

Mayor Dane-Patterson said she was concerned that the low turnout of the board members was because they had to pay \$50.00 for their spouse/guest. She received some response that it was too expensive.

Mayor Dane-Patterson stated in previous years, it did not cost the board member or their guest to attend their appreciation dinner.

Mr. Sadler ask that the council appoint a person to help with the planning of this event. There may be a way of getting more sponsorship's to lower the price.

Council tabled this item for staff to bring back information regarding previous board attendance and cost to the next meeting.

**11. Discuss and receive update from police department regarding the Sila Carr complaint and ongoing issues with neighbor.**

Terry Carr and Sila Carr both addressed the city council in regards to a conflict with their neighbor David Strickland. The Carr's questioned if there is an active permit for a

fence at Mr. Strickland's home.

City Attorney Messer stated that there is a cross complaint filed between both neighbors in municipal court.

Development Services Director Taylor stated there is nothing in the ordinance that states a property must have a fence. If the permit is over a year old with no activity it is expired.

Police Chief Conner stated that he had the code enforcement officer look into this matter. Councilmember Cordell stated that he does not want the code enforcement officer going to this location alone.

Mayor Dane-Patterson stated that she would like to see a revision to the fence ordinance that addresses building materials being left out when a permit has expired and no construction is happening.

## **G. STAFF REPORT**

1. April Monthly Court Report
2. April Main Street Report
3. April Library Report
4. April City Secretary Report
5. April Finance Report

## **H. EXECUTIVE SESSION**

The City Council of the City of Pilot Point will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. 1. In accordance with Texas Government Code, Section 551.071: Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding: (i) Acquisition of approximately 8.16 acres just east of the railroad tracks and south of the City of Pilot Point Wastewater Treatment Plant (the Cargile Property) for the purpose of constructing an expansion of the wastewater treatment plant, (ii) Acquisition of 0.139 acres west side of US 377 and north of East Burks Street for a proposed permanent sanitary sewer easement; (iii) Roles of Mayor, City Manager and Councilmembers; (iv) Yarbrough Farms.

Mayor Dane-Patterson read the purpose of the Executive Session and council convened into Executive Session at 7:52 p.m.

## **I. RECONVENE INTO REGULAR SESSION**

The City Council of the City of Pilot Point will reconvene into Regular Session (Open Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive Session.:

1. In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Dane-Patterson announced the meeting is back in regular session at 8:41 p.m.

No action as result of Executive Session.

## **J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.*

The following items were placed on the next agenda:

- Legislature Update
- Permit Fees
- Fence Ordinance
- Employee Plan
- Outdoor Warning Sirens
- Board Appreciation Dinner

**K. ADJOURN**

Mayor Dane-Patterson moved to adjourn at 8:44 p.m. Councilmember Delcourt seconded the motion. The motion passed unanimously.

  
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Shea Dane-Patterson, Mayor

**ATTEST:**

  
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Alice Holloway, City Secretary

**Approved July 8, 2019**