

**City of Pilot Point, Texas**

Minutes of the August 12, 2019

City Council Special Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Andy Singleton, Pearlie Simpson, Dean Cordell, and Matt McIlravy. City Staff members present were City Manager Alan Guard, Police Chief Tim Conner, and City Secretary Alice Holloway.  
Absent: Delcourt, Porter

**AGENDA**

**A. ROLL CALL/CALL TO ORDER**

Mayor Dane-Patterson announced a quorum at 6:30 p.m. and called the meeting to order.  
Absent: Delcourt, Porter

**B. PLEDGE TO FLAGS**

1. United States of America
2. Texas Flag

*Honor the Texas Flag, I pledge allegiance to thee,  
Texas, one state under God, one and indivisible*

Mayor Dane-Patterson led the pledge to flags.

**C. INVOCATION**

Invocation given by Reverend Dwayne Edwards, pastor of Grace Point Nazarene Church

**D. ITEMS OF COMMUNITY INTEREST**

NA

**E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:**

**Public Forum:***(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

NA

**F. CONSENT AGENDA**

1. Discuss, consider, and possible action on a resolution supporting the grant application to Texas Department of Transportation's Safe Routes to School Program, authorizing the Mayor to execute the grant application for submission, and providing an effective date.
2. Discuss, consider, and possible action on a resolution approving an agreement between the City of Pilot Point and the Texas Department of Transportation authorizing the temporary closure of State right of way for the Dad Fest Car Show.
3. Discuss, consider, and possible action on an agreement with the Pilot Point Independent School District for two School Resource Officers for the 2019-2020 school year and authorize the City Manager to sign the agreement.

Councilmember Cordell moved to approve the Consent Agenda. Councilmember McIlravy seconded the motion. The motion passed unanimously.  
Ayes: Cordell, Dane-Patterson, McIlravy, Simpson, Singleton

Absent: Delcourt, Porter

## G. REGULAR AGENDA

### 1. Receive and discuss FY 2020 Operating and Capital Improvement Budget

City Manager Guard gave a presentation regarding the FY 2020 Recommended Operating and Capital Budget. Some of the topics discussed are:

#### General Fund

- 1) Safer Grant - Three additional firefighters
- 2) Two person Parks Maintenance Crew - eliminating mowing contract, fertilization program, and custodial contract.
- 3) Revenues
- 4) Sales tax growth
- 5) Drainage-increase for culverts and concrete safety ends
- 6) Certified Tax Roles came in at \$300,000,000 which is about \$30,000,000 more than last year
- 7) Tax Rate options
- 8) Employee traveling and training
- 9) Storm Sirens

#### Utility Fund

- 1) Two new positions - one water and one sewer
- 2) Capital Projects
- 3) Wastewater plant project schedule
- 4) Residential water rates
- 5) Reserves
- 6) Sewer rate increase
- 7) Sidewalk Program and Drainage Plan

#### Capital Program

- 1) Public buildings (Police Station and Fire Station)
- 2) Streets
- 3) Drainage Plan
- 4) Sidewalks

Mayor Dane-Patterson asked what the "other revenue" amount normally included. City Manager Guard stated that the two big areas are 15% in fund raising for Main Street, and the Economic Development Corporation will be giving additional \$5,000 to the Parks program

Mayor Dane-Patterson asked why in the proposed budget the \$4,000 for advertisement for movies in the park was in the administration budget instead of the parks budget. City Manager Guard said it could be moved to parks.

Mayor Dane-Patterson stated she has concerns about doing away with the cleaning crew and relying on staff to clean the buildings and cleaning them in the middle of the workday.

City Manager Guard stated he had talked to the Public Works Director about that and they can make it work.

Mayor Dane-Patterson asked if training could be done in more local locations to cut back on the travel expenses. City Manager Guard stated closer locations are being looked at and he has no training for himself in the budget.

Councilmember Cordell asked if anything was put in the budget for the emergency sirens.

City Manager Guard stated no. He did get three quotes for them at around \$45,000.

Mayor Dane-Patterson asked about the animal control services. She said she thought it was important for the media to know that for the cost of services that All-American Dogs is doing a great job.

Mayor Dane-Patterson asked about Waste Connections trash service. City Manager Guard stated that there were on going issues with the service, but he was working with the company to get the issues resolved.

Absent: Delcourt, Porter

- 2. Discuss, consider, and possible action on a resolution placing a proposal on the September 23, 2019 Council Agenda to adopt the 2019 Tax Year Proposed Property Tax Rate equal to \$0.585595 per \$100 value for the fiscal year beginning October 1, 2019 and ending September 30, 2020.**

Councilmember Singleton moved to approve a resolution placing a proposal on the September 23, 2019 Council Agenda to adopt the 2019 tax year Proposed Property Tax Rate equal to \$0.585595 per \$100 value. Councilmember Simpson seconded the motion. The motion passed unanimously.

Ayes: Cordell, Dane-Patterson, McIlravy, Simpson, Singleton

Absent: Delcourt, Porter

- 3. Discuss, consider, and possible action on a resolution establishing a date to adopt the 2020 Fiscal Budget; establishing the location and date for the public hearing of the 2020 Fiscal Budget; requiring publication of a notice of the public hearing in accordance with the law; and providing an effective date.**

Councilmember Singleton moved to approve a resolution establishing a date to adopt the 2020 Fiscal Budget and establishing the location and date for the public hearing of the 2020 Fiscal Budget. Councilmember Delcourt seconded the motion. The motion passed unanimously.

Ayes: Cordell, Dane-Patterson, McIlravy, Simpson, Singleton

Absent: Delcourt, Porter

- 4. Discuss, consider, and possible action to approve a resolution approving the purchase of approximately 8.138 acres of real property just east of the railroad tracks and south of the City of Pilot Point Wastewater Treatment Plant (the Cargile Property) for the construction of a wastewater treatment plan and other public uses; authorizing the city manager to execute the contract and all documents necessary to acquire the property on behalf of the City; appropriating funding from a lawful source and providing an effective date.**

Councilmember Cordell moved to approve a resolution approving the purchase of approximately 8.138 acres of real property just east of the railroad tracks and south of the City of Pilot Point Wastewater Treatment Plan for the construction of a waste. Councilmember McIlravy seconded the motion. The motion passed unanimously.

Ayes: Cordell, Dane-Patterson, McIlravy, Simpson, Singleton

Absent: Delcourt, Porter

## **H. EXECUTIVE SESSION**

The City Council of the City of Pilot Point will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

- 1. In accordance with the Texas Government Code, Section 551.072: Deliberate the purchase, exchange, lease, or value of real property, including: (1) Purchase of approximately 8.138 acres of real property generally located just east of the railroad tracks and south of the City of Pilot Point Wastewater Treatment Plant (the Cargile Property) for the construction of a wastewater treatment plant and other public uses.**

Mayor Dane-Patterson stated that the Executive Session item has been pulled from the agenda.

## **I. RECONVENE INTO REGULAR SESSION**

The City Council of the City of Pilot Point will reconvene into Regular Session (Open Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive

Session.:

1. In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

NA

**J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.*

The following items was requested to be on a future agenda:

- 1) To discuss videoing the meetings in the future
- 2) To discuss banding Roundup (for September 23rd meeting)
- 3) To discuss the Ice House
- 4) To discuss irrigation system at Old City Park

**K. ADJOURN**

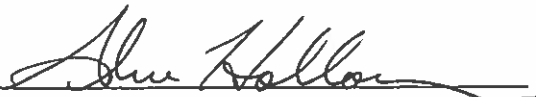
Mayor Dane-Patterson moved to adjourn at 7:37 pm. Councilmember McIlravy seconded the motion. The motion passed unanimously.

Ayes: Cordell, Dane-Patterson, McIlravy, Simpson, Singleton

Absent: Delcourt, Porter

  
\_\_\_\_\_  
Shea Dane-Patterson, Mayor

ATTEST:

  
\_\_\_\_\_  
Alice Holloway, City Secretary

Approved September 9, 2019