

**Minutes of the November 19, 2020
Historic Review Board Regular Meeting**

The Historic Review Board of the City of Pilot Point, Texas met on November 19, 2020 at 6:00 p.m. for a regular meeting at the City Council Chambers, 102 E. Main Street Pilot Point, Texas 76258. Historic Review Board members present were Debbie McEwen, Larry Bailey, Cliff Lunsford and Chris Aquinaldo (via audio). City staff present were Acting City Secretary Lenette Cox, EDC Director Denise Morris, and Main Street Director Wendy Haun.

AGENDA

A. 5:59 PM - ROLL CALL/CALL TO ORDER

The meeting was called to order by Debbie McEwen for Chris Aquinaldo and a quorum was announced at 5:59 p.m.

B. PLEDGE TO FLAGS:

1. United States of America
2. Texas Flag

C. Public Forum:

Denise Morris introduced new Main Street Director Wendy Haun to the board and announced that Christmas on the Square would be held Saturday, December 5th from 4pm-8pm.

D. Discuss, consider, and possible action on the minutes from the October 15, 2020 Historic Review Board meeting.

Chris Aquinaldo made a motion to approve the minutes, Cliff Lunsford seconded. Motion passed.

E. Discuss, consider, and possible action on Certificate of Appropriateness for 110 E. Liberty St.

Robert Smith presented his Certificate of Appropriateness Application to the Board. He would like to build a parapet wall with metal studs and plywood covered in Tyvek wrap. The brick layer will have stucco applied with a finish similar to the rest of the buildings. A neon Pegasus will hang on the new wall. Larry Bailey asked what was the intent of the building? Mr. Smith stated it will be a restaurant. Mr. Bailey made a motion to issue the Certificate of Appropriateness as presented. Cliff Lunsford seconded the motion. Motion passed.

F. Update, consider, and possible action on Certificate of Appropriateness for 113 S. Jefferson St.

Robert Smith presented his Certificate of Appropriateness Application to the Board. He stated he would like to reveal the soldier course above the arched windows, replace the arched windows with dark glass, rework the wood trim giving more detail with new moldings, and replace the false stone bulkhead with a wooden bulkhead similar to the other designs around

the Square since the current stone bulkhead is out of character for the building. Cliff Lunsford made a motion to issue the Certificate of Appropriateness as presented. Larry Bailey seconded the motion. Motion passed.

- G. Discuss, consider, and possible action on updating the Historic District Design Guidelines.

Debbie McEwen stated that due to scheduling difficulties the committee had been unable to meet prior to the meeting and suggested having the entire Board work on editing the guidelines during a meeting. Chris Aquinaldo made a motion that Debbie McEwen and Larry Bailey edit the guidelines first and then give the edited version to him for review. He would then bring them back to the Board for discussion. Larry Bailey seconded the motion. Motion passed.

- H. Items for Future Discussion - The Historic Review Board may identify issues or topics that they wish to schedule for discussion at a future meeting. *Board members shall not comment upon, deliberate, or discuss any item that is not on the agenda. Board members shall not make routine inquiries about operations or project status on an item that is not posted. Any Board member may, however, state an issue and a request that this issue be placed on a future agenda.*

Larry Bailey asked for a status update on the demolition of the building located at 124 N. Washington St.

- I. Adjourn

Cliff Lunsford made a motion to adjourn the meeting. Chris Aquinaldo seconded the motion. The meeting was adjourned at 6:44 P.M.



Chris Aquinaldo, Chairperson

Lenette Cox, Secretary