



Board of Adjustment Application

SITE INFORMATION

Address: _____

City: _____ State _____ Zip _____

Subdivision: _____ Lot# _____ Block# _____ Zoning: _____

PROPERTY OWNER

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

If applicant is different from property owner:

The Property Owner does hereby grant the applicant, _____ (name), authority to represent him/her at the hearing.

Owner Signature

REQUEST

Code Section Requesting Action on: _____

Check One: Appeal Special Exception Variance

Describe Request: _____

Describe Hardship: _____

Board of Adjustment Variance Worksheet

In order to make a finding of hardship and to grant a variance, the Board of Adjustment must determine that the following conditions are met. State how your request meets these conditions.

a) There are special circumstances existing on the property on which the application is made related to size, shape, area, topography, surrounding conditions and location that do not apply generally to other property in the same area and the same zoning district.

b) That granting of the variance will not violate the purpose or intent of the ordinance and will not cause harm to any surrounding property owner.

c) The granting of the variance will not merely serve as a convenience to the applicant

d) The granting of the variance will alleviate some demonstrable and unusual hardship or difficulty so great as to warrant a deviation from the standards and will not be contrary to the public interest.

Applicant hereby requests that this case be reviewed by the Board of Adjustment for a decision.

I hereby certify that the above statements are true and correct, that I have read this application form and understand that filing the application and paying the fee does not guarantee an affirmative action by the Board of Adjustment. I further understand that at least four (4) affirmative votes must be cast in order to grant my request.

_____ (applicant's signature) Date: _____

On this ____ day of _____, 20____, before me _____

the undersigned notary public, personally appeared _____
proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged that he/she executed it.

WITNESS my hand and official seal:

_____ (Seal)
